

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
August 27, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE QUOTE FROM DELL. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved quote from Dell off of COSTARS contract in the amount of \$53,359.80 for the firewall replacement project.

2.2 APPROVE DELL NON DISCLOSURE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved non-disclosure agreement with Dell.

2.3 APPROVE AMENDMENT WITH LDG. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Larson Design Group for design of Timber Run access road increasing it by \$10,700.

- 2.4 APPROVE PSA WITH MULTI-HEALTH SYSTEMS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement renewal with Multi-Health Systems for the Juvenile Probation Office.
- 2.5 APPROVE SUBMITTAL OF NEEDS BASED PLAN AND BUDGET. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved submittal of Lycoming County Children and Youth and Juvenile Justice Services Needs Based Plan and Budget request for the fiscal year July 1, 2016 to June 30, 2017 in the amount of \$13,994,015.
- 2.6 APPROVE AGREEMENT WITH NATIONAL MENTOR HEALTHCARE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with National Mentor Healthcare, LLC, d.b.a. Pennsylvania Mentor for foster care services at per diem rates ranging from \$80.00 to \$105.00/day.
- 2.7 APPROVE AGREEMENT WITH COMMUNITY SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with Community Solutions Inc. for the provision of Multi Systemic Therapy, (MST) services at a per diem rate of \$64.84/day.
- 2.8 APPROVE GRANT APPLICATION TO THE FOUNDATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved First Community Foundation Partnership of Pennsylvania unrestricted grant application in the amount of \$64,949.14.
- 2.9 APPROVE PSA WITH I-CORP INTERNATIONAL. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved I-Corp International professional service agreement for engineering assistance at RMS.
- 2.10 ACCEPT HUMAN RESOURCES REPORT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), accepted the Human Resources Action Report through August 31, 2015.

Mr. Mussare recessed the Commissioners' Meeting at 10:13 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present. Prothonotary Fedele was present for item 3.6.
- 3.2 DPS COMMUNICATIONS - A motion by Mrs. Collins and seconded by Mr. Larson and passed (4-0), approved Brian M. Gottschall as

full time replacement Telecommunicator I - Pay grade 5 - \$14.77/hour effective 9/14/15.

3.3 DA - DUI CENTER - A motion by Mrs. Collins and seconded by Mr. Larson and passed (4-0), approved Nathan A. Moyer as part time replacement Special Detective - DUI - \$15.64/hour effective 8/28/15..

3.4 PRE RELEASE - A motion by Mrs. Collins and seconded by Mr. Larson and passed (4-0), approved Renee E. Koons as part time replacement Female Resident Supervisor - Pay grade 6 - \$14.96/hour effective 9/21/15.

3.5 PRE RELEASE - A motion by Mrs. Collins and seconded by Mr. Larson and passed (4-0), approved Cleo F. Hunt as part time replacement Female Resident Supervisor - Pay grade 5 - \$13.73/hour effective 8/31/15.

3.6 PROTHONOTARY - A motion by Mrs. Fedele and seconded by Mr. Larson and passed (5-0), approved the promotion of Jill L. Button as full time replacement Clerk IV - Pay grade 5 - \$16.79/hour effective 8/30/15.

3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (4-0), adjourned the Salary Board at 10:12 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:51 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented Job Well Done pins to the following: Sgt Speigel, Sgt. Sparks, Dep. Rockwell, Dep. Irwin, Dep. Barto & Dep. Miller as well as APO staff Jeff Whitman, Jessica Mazzanti & Luke Ellison.

Sheriff Lusk detailed the events where an actor had to be subdued in Judge Gray's courtroom.

5.2 The Commissioners commented on the positive relationship the County has with the US Marshalls on the Fugitive Task Force Program. There have been 380 captures in 266 days which settled 445 warrants. Job Well Done pins were presented to the following: Sgt. Spiegel, Sgt. Sparks, Dep. Kula, & Dep. Irvin.
US Marshall Payne commented on the combined benefit of the task force.

5.3 The Commissioners recognized Amanda McIniss on her last public meeting, and wished her well.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, September 1, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:51 a.m.