

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
July 9, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting at 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM PRETRIAL PROBATION AND PAROLE WEEK. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), proclaimed July 12-18, 2015 as "Pretrial, Probation and Parole Week" in Lycoming County.

2.2 ADOPT RESOLUTION 2015-20. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015- 20 for declaring items as surplus.

2.3 APPROVE GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved grant in aid agreement to the PA probation & parole in the amount of \$1,185,710.

2.4 APPROVE MOU WITH WBDA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the memorandum of understanding with West Branch Drug and Alcohol Commission for Act 198 Funds in the amount of \$44,000.

2.5 APPROVE PSA WITH GIRIO AGENCY. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the professional service agreement with the Girio Agency for appraisal services not to exceed \$13,125.

2.6 APPROVE INVOICE FROM LOGISTIC SYSTEMS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved invoice from Logistic Systems for CAD software licensing in the amount of \$42,054.

2.7 APPROVE PURCHASE FROM KEYSTONE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase from Keystone Communications in the amount of \$46,420.

Mr. Mussare recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 MDJ LEPLEY - A motion by Mrs. Collins and seconded by Mr. Larson and passed (3-0), approved Lisa Salvatori as full time replacement Clerk III - Pay grade 4 - \$13.809074/hour effective 7/19/15 for MDJ Lepley .

3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:26 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Mussare convened the Board of Assessment Revision at 10:26 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved real estate tax refunds for the following:

Parcel 45-366.1-153.G for Angela Richardson in the amount of \$184.36.

Parcel 41-352-114.G for Target in the amount of \$1938.73 (2013) and \$2193.53 (2014).

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Board of Assessment Revision at 10:27 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:27 a.m.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, July 14, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.