

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
June 18, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Absent
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AMENDMENT 1 TO PSA WITH DAVIS ULMER. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved amendment No-1 to professional service agreement with Davis-Ulmer Sprinkler Co. Inc. for maintenance of alarm systems for the period 2015-2019..

2.2 REJECT BID FOR SURPLUS EQUIPMENT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), rejected the bid opened on June 9, 2015, from Surplus Investment Group for surplus equipment.

2.3 APPROVE DEP COMPLIANCE REPORTS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved compliance

history annual reports to DEP for Landfill and Transfer Station.

- 2.4 APPROVE MOU WITH PLUNKETTS CREEK. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved memorandum of understanding with Plunketts Creek for Zoning Administrator in the amount of \$3,078.
- 2.5 APPROVE AMENDMENT TO PSA WITH SUNGARD. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Sungard for the Affordable Care Act in the amount of \$350.
- 2.6 REJECT BIDS FOR INMATE DETENTION SUPPLIES. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the bids opened June 9, 2015, for Inmate Detention Supplies & Clothing for the Prison/PRC.
- 2.7 APPROVE AMENDMENT 2 TO AGREEMENT SHALENET PROGRAM. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved amendment #2 to agreement with Pennsylvania College of Technology for the ShaleNET program. John Strittmatter, Director gave an update on the success of this program. He feels it is a great use of Act 13 funds. The success of this program was highlighted as a "best practice" in the United States.
- 2.8 APPROVE AMENDMENT 3 TO EMERGENCY/ FIRST RESPONDER AGREEMENT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved amendment #3 to agreement with Pennsylvania College of Technology for Emergency/First Responder.
- 2.9 APPROVE TITLE IV-D AGREEMENT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved Title IV-D Cooperative Agreement for the Domestic Relations Office.
- 2.10 APPROVE PAYMENT TO MICROSOFT. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved payment to Microsoft for annual Licensing in the amount of \$191,462.52 for a 3 year period.
- 2.11 APPROVE PSA FOR C&Y. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved the following professional services agreements for the period April 1, 2015 to June 30, 2016 for children & youth:
Angela C. Lovecchio, Attorney at Law for Guardian Ad Litem Services in the amount of \$3,200/month.
Substitute Guardian Ad Litem the following attorneys at the hourly rate of \$65/hour; Trisha D. Hoover, Esq. and Patricia A Shipman Esq.

John P. Pietrovito of the J. Howard Langdon Law Firm to provide solicitor services to Lycoming County Children and Youth for the period April 1, 2015 to December 31, 2015 at the hourly rate of \$100/hour.

2.12 APPROVE CW & JJ CONTRACTS. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), approved child welfare and juvenile justice services contract for the period July 1, 2014 through June 30, 2015 with Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation and Youth Workforce Development services not to exceed \$30,000.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for inmate detention supplies and clothing (2nd Request).

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, June 23, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:19 a.m.