

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
June 4, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Absent

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 REJECT PROPOSALS FOR SUPPORTIVE HOUSING RFP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), rejected the proposals received on 5/5/15 for the Supportive Housing RFP.

2.2 APPROVE AGREEMENT WITH ESSENTIAL MANAGEMENT SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved agreement with Essential Management Solutions for 9IMS in the amount of \$18,504/annually.

2.3 APPROVE MOU WITH CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved

Memorandum of Understanding with the City of Williamsport for the Vapor Suppression Trailer.

- 2.4 APPROVE 2015 NUTRIENT TRADING CONTRACTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved 2015 nutrient trading contract with the following:
- | | | |
|-------------|----------|----------|
| Worthington | Knepp | Sherman. |
| Styer | Bosch | Mowery. |
| Morrison | Fogleman | Plaxton. |
- 2.5 APPROVE PSA WITH BASSETT ENGINEERING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Bassett Engineering for local bridge inspection in the amount of \$34,900.
- 2.6 AUTHORIZE LETTER TO DEP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), authorized the letter to DEP withdrawing support to serve as local project sponsor for the Montoursville Levee Project.
- 2.7 APPROVE DEP GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved DEP Environmental Education Grant Agreement for the Sensory Garden Interpretive Sign Project in the amount of \$3000.
- 2.8 ACCEPT HR REPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), accepted the Human Resources Report through 5/31/15.

Mr. Mussare recessed the Commissioners' Meeting at 10:22 a.m.

4.0 BOARD OF ASSESSMENT REVISION

- 4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Mussare convened the Board of Assessment Revision at 10:22 a.m.
- 4.2 APPOINT CHIEF ASSESSOR. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), appointed Brooke Wright as county chief assessor.
- 4.2 APPOINT DEPUTY CHIEF ASSESSOR. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), appointed Mark Anderson as county deputy chief assessor.
- 4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Board of Assessment Revision at 10:24 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:24 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented a JWD award to George Heiges and his staff. Ann Gehret commented on the newspaper article relating to how he and his staff assisted the widow of a WWII veteran.

5.2 The Commissioners presented a JWD award to Darla Greiner. John Yingling commented on the dedication and organization Darla exhibited in arranging for two separate exercises.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, June 9, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:25 a.m.