

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
TUESDAY, NOVEMBER 30, 2021
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Proclamation – BlaST Intermediate Unit 17 50-Years of Service
- 1.7 County Department Informational Series: “What They Do for You?”
 - Cindy Newcomer – Treasurer’s Office

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

N/A

3.0 TDA ACTIONS

- 3.1 Roxanne Grieco – Approve update to the TDA Report:
 - Resource Management Services: Reclassify Training and Safety Manager, Paygrade 8/9 to Chief Training and Risk Management Officer Paygrade 9/10, Effective 12/12/21.
 - Planning and Community Development: Reclassify Administrative Support Supervisor, Paygrade 7/8 to Financial Administrative Supervisor Paygrade 8/9.

Recess Commissioners’ Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Roxanne Grieco – Approve the following salary board actions:
 - Resource Management Services: Reclassify Training and Safety Manager, Paygrade 8/9 to Chief Training and Risk Management Officer Paygrade 9/10, Effective 12/12/21.

- Planning and Community Development: Reclassify Administrative Support Supervisor, Paygrade 7/8 to Financial Administrative Supervisor Paygrade 8/9.

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Roxanne Grieco – Approve the following personnel action(s):

- Resource Management Services: Alan Little, Chief Training and Risk Management Officer, Reclassification, Paygrade 10, \$49,705.00, Effective 12/12/21.
- Resource Management Services: Casey Swank, Truck Driver, Full Time Replacement, Paygrade 6, \$18.00/hour, Effective 12/6/21.
- Facilities Management: Dennis Straub, Maintenance III, New Position/Promotion, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Facilities Management: David Allen, Maintenance III, New Position/Promotion, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Prison: Trenton Peasley, Maintenance III, Rate Change, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Prison: Joshua Lichter, Maintenance III, Rate Change, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Department of Public Safety: Persephanie Harkins, Telecommunicator Trainee, Full Time Replacement, Paygrade 6, \$16.76/hour, Effective 12/6/21.
- Commissioners' Office: Julie Vogel, Purchasing and Grant Officer, Full Time, New Position, Paygrade 8, Salary \$38,933.97, Effective 12/6/21.

6.0 INFORMATION ITEMS

- 6.1 Dave Huffman – Presentation of the Book One Award to Lycoming County Register and Recorder's Office.
- 6.2 Mya Toon/ Shannon Rossman – Acknowledge the County will be requesting bids for Williamsport Region Relief Well Replacement Project (2021/2022 Budgeted Item).
- 6.3 Steven Simms – Acknowledge the LCRMS will be requesting a re-bid for Landfill Scale Rebuild (2021 Budget Item).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

7.0 BOARD OF ASSESSMENT REVISIONS

- 7.1 Convene Board of Assessment Revisions.
- 7.2 Brooke Wright – Approve the following real estate refunds:
 - 64-003-120: Williamsport Family Associates - \$6,635.15
- 7.3 Brooke Wright – Approve the following real estate exonerations as attached hereto as Exhibit (A) to agenda.
- 7.4 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

- 8.1 Mya Toon – Vote to approve Grant & Monitoring Agreement with Susquehanna Health Foundation for the SANE (Sexual Assault Nurse Examiner) program.
- 8.2 Mya Toon – Vote to approve Intergovernmental Agreement with River Valley Transit, a Division of the City of Williamsport (2022 Budgeted Item).
- 8.3 Mya Toon – Vote to approve FY 2021 State Homeland Security Grant Program Agreement (2021/2022 Budgeted Item).
- 8.4 Mya Toon – Vote to approve Resolution 2021-014 to update County appointed solicitors and assistant solicitors.
- 8.5 Mya Toon – Vote to approve gas credit cards for JPO, Prison and Coroner's Office.
- 8.6 Mya Toon – Vote to approve Agreement with Air Management Technologies, Inc. (2021/2022 Budgeted Item).
- 8.7 Matt McDermott – Vote to approve Conservation District Director Reappointments and Appointments.
- 8.8 Steven Simms – Vote to reject all bids received for the Landfill Scale Rebuild.
- 8.9 Steven Simms – Vote to approve Agreement with Sunbury Motor Company (2022 Budgeted Item).
- 8.10 Steven Simms – Vote to approve Rental Agreement with Cleveland Brothers (2021 Budgeted Item).
- 8.11 Steven Simms – Vote to add to the agenda and approve Amendment to Consent Order and Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection.
- 8.12 Nancy Ackley- Vote to approve Agreement with Summit School, Inc. d/b/a Summit Academy (2021/2022 Budgeted Item).

- 8.13 Nancy Ackley – Vote to approve Agreement with Families United Network, Inc. (2021/2022 Budgeted Item).
- 8.14 Nancy Ackley – Vote to approve Agreement with Community Specialist Corp d/b/a The Academy (2021/2022 Budgeted Item).
- 8.15 Leslie Kilpatrick – Vote to approve Agreement with Contrast Communications (2022 Budgeted Item).
- 8.16 Mark Murawski – Vote to approve 2021 County Liquid Fuels Encumbrance for Waterdale Road in Armstrong Twp. (Liquid Fuels Budgeted Item).
- 8.17 Shannon Rossman – Vote to approve Commitment Letter for the Appalachian Regional Commission (ARC) grant application associated with the Timber Run Local Access Road (2021/2022 Budgeted Item).
- 8.18 Kelle Robinson – Vote to approve Land Use License Agreement at Little Pine State Park.
- 8.19 Jerry Kennedy – Vote to approve 3-year software and maintenance Agreement.
- 8.20 Jerry Kennedy – Vote to approve Agreement with Melillo Consulting.
- 8.21 Jerry Kennedy – Vote to approve 3-year software subscription.
- 8.22 Jerry Kennedy – Vote to approve 1-year renewal security software package.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Tuesday, December 7, 2021, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.