

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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Commissioners' Meeting Agenda

July 11, 2019

Opening Prayer

Pledge to the Flag

1.0 OPERATIONS

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meetings.
- 1.3 Receive public comments (agenda items only).
- 1.4 Commissioner comments (agenda items only)

2.0 ACTION ITEMS

- 2.1 Approve professional services agreement with J. Michael Barr d/b/a Barr Construction, LLC. (Ken George)
- 2.2 Award ITB for Hughesville Streambank Protection Project to Mitchell Knorr Contracting in the amount of \$169,501. (Mya Toon)
- 2.3 Approve professional service agreement with Ronald K. Wright, MD.JD, FAAFS. (Mya Toon)
- 2.4 Award contracts for Inmate Detention Supply products to the following on a per item, as needed basis:(Mya Toon)

Bob Barker Company, Inc.
Victory Supply, Inc.
- 2.5 Approve Contracts below \$10,000 activity report for June. (Mya Toon)
- 2.6 Approve amendment to lease agreement with Environmental Consultants & Affiliates Network, LLC. for a one year renewal. (Mya Toon)

2.7 Approve form of agreement with Mitchell Knorr Contracting to install streambank protection measures. (Mya Toon)

2.8 Approve update to the TDA and Totals Report.(Roxanne Greico)

Pre-Release – Remove one (1) FT Work Crew Foreman Position paygrade 7/8

Courts – Add one (1) PT Law Librarian, pay grade 9.

Sheriff – Add one (1) PT Deputy Sheriff, Union Position.

Commissioners – Move the following positions one from Fiscal Services to

Commissioners Office effective 7/14/19.

Chief Procurement Officer Pay grade 10/11

Reclassify Title Only

Fiscal Technician 5/6 to Administrative Specialist Procurement pay grade 5/6.

PT Clerk III pay grade 4.

2.9 Approve following personnel actions: (Roxanne Greico)

Sheriff - Keely Shae Whipple – as full time replacement Deputy Sheriff-

Pay grade DS - \$18.34 per hour effective 7/28/19.

Prison- Jacob L. Price – as a full time replacement Correctional Officer Relief – Pay grade COI - \$16.81per hour effective 7/16/19.

RMS-Resource Recovery – Justin T. Kontz - as full time reclassification as Truck Driver – Pay grade 6 - \$17.16 per hour effective 7/14/19.

RMS-Resource Recovery – Andrew W. Miller- as full time replacement as Equipment Operator – Pay grade 6 - \$18.03873 per hour effective 7/14/19.

Maintenance- John K. Zay – as full time replacement Custodial Worker – Pay grade 01 - \$10.84 per hour effective 7/15/19.

Planning & Community Development – Christopher M. Musto – as fulltime replacement Zoning Officer – Pay grade 06 - \$32,321.60 annually.

2.10 Approve 2019-2020 professional service agreement with David Victor Hurt. (Ed Robbins)

2.11 Approve 2019-2020 professional service agreement with Clear Vision for juvenile probation placements. (Ed Robbins)

2.12 Approve purchase agreement of additional Microsoft licensing via CDW-G in the amount of \$21,167.52. (Karl Demi)

Recess Commissioners' Meeting

3.0 SALARY BOARD

3.1 Convene Salary Board.

3.2 Approve update to the TDA and Totals Report.(Roxanne Greico)

Pre-Release – Remove one (1) FT Work Crew Foreman Position paygrade 7/8

Courts – Add one (1) PT Law Librarian, pay grade 9.

Sheriff – Add one (1) PT Deputy Sheriff, Union Position.

Commissioners – Move the following positions one from Fiscal Services to
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Reclassify Title Only
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PT Clerk III pay grade 4.

3.4 Adjourn Salary Board.

Reconvene Commissioners' Meeting

5.0 REPORTS/INFORMATION ITEMS

5.1 John Yingling - JWD Awards for the Presidential Visit for Fire/EMS Staff.

5.2 Jason Yorks – LCRMS is requesting bids for Large Diameter HDPE Spool Extensions.

7.0 PUBLIC COMMENT:

8.0 NEXT REGULARLY SCHEDULED MEETING: Next work session is on Tuesday, July 16, 2019.

9.0 ADJOURN COMMISSIONERS' MEETING.

Highlighted areas note changes from previous agenda