

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, APRIL 4, 2024
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina,
Director Matthew McDermott, and Solicitor Christopher H. Kenyon.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 4/10/24 to be paid on 4/3/24 in the amount of \$1,030,279.76.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

**3.0 SALARY BOARD ACTIONS - SALARY BOARD MINUTES CAN BE FOUND
ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER**

- 3.1 Convene Salary Board.
- 3.2 Michael Hagen – Vote to approve Salary Board minutes of the previous meeting, March 28, 2024.
- 3.3 Michael Hagen – Vote to approve the following salary board actions as outlined in Attachment (A).

Reconvene Commissioners' Public Meeting

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

- 5.1 Matthew McDermott – Vote to approve Memorandum of Understanding with the Council 86, American Federation of State, County, and Municipal Employees, AFL-CIO and, the Lycoming County Deputy Sheriff's Association.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Ken George – Vote to approve Agreement with G.R. NOTO Electrical Construction in the amount of \$43,605.00 (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Ken George – Vote to approve Agreement with Anthony Visco Jr. Architects for Law Clerks Office Renovation Project in the amount of \$10,000.00 (2024 budget funds available).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Ken George – Vote to approve Agreement with Anthony Visco Jr. Architects for Sub-Level 1 Project in the amount of \$77,300.00 (2024 budget funds available).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Ken George – Vote to approve Amendment to Agreement with Hulton Contracting, Inc. in the amount of \$29,800.00 (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.6 Matthew McDermott for Mya Toon – Vote to approve Agreement with Stathill Investigations in an amount not to exceed \$20,000.00 (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.7 Matthew McDermott for Mya Toon – Vote to approve Agreement with Columbia County Prison (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.8 Matthew McDermott for Mya Toon – Vote to approve the ratification of the Agreement with First National Insurance Agency, LLC.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Matthew McDermott for Jason Yorks – Vote to approve Amendment to Agreement with Barton & Loguidice, D.P.C, (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.10 Leslie Kilpatrick – Vote to approve the ratification of the following Agreements with Monitronics (2024 budgeted item):

- LCRMS Transfer Station
- LCRMS Shop Building
- LCRMS Admin Scale House
- LCRMS Pump Station
- LCRMS Recycling Building

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.11 Maleick Fleming – Vote to approve Appalachian Regional Commission Construction RSBA Grant Contract in the amount of \$500,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.12 Adrienne Stahl – Vote to approve Agreement with Donald Martino, Esq. in the amount of \$50,000.00 (2024 budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Ms. Stahl clarified that the agreement in action item 5.6 is not related to the courts.

6.0 COMMISSIONER COMMENT

Mr. Metzger clarified from the last meeting that the funds for the Housing Initiative are coming from Act 13 funds, not ARPA funds. Mr. Metzger explained how the Housing Initiative project was developed. Mr. Metzger further explained that the number of new homes that are built and sold will increase the tax revenue.

Mr. Sortman clarified that the housing project in Hughesville is not low-income housing, but moderate-income homes. The financial assistance is for the infrastructure so the homes can be developed.

Mr. Mussina added that they are putting the money out to help with the infrastructure, but in the long term will make money once the properties are sold. He also talked about the support the service members families provide and the importance of this.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Tom Adams, Williamsport read an excerpt from the bible. He commented on and asked questions about the bail system.

Mr. Metzger referred him to the Courts for this information.

YOU TUBE COMMENTS:

None

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 11, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

TO VIEW THIS MEETING CLICK ON THE LINK BELOW:

https://www.youtube.com/watch?v=McbFhS_Svrs

ATTACHMENT (A)

SALARY BOARD ACTIONS:

- District Attorney – DUI Center – Part Time Special Detective positions (total of 17) – Move starting rate from \$19.36/hr to \$25.00/hr (effective 4/14/2024) as long as individual in position, or being hired, has law enforcement background/experience. Without law enforcement background/experience starting rate will be \$19.36/hr.
- Controller’s Office – Add (2) intern positions to assist with accounting.

ATTACHMENT (B)

PERSONNEL ACTIONS:

- District Attorney –Stacie Aldinger, Paralegal, Full-Time Replacement, \$21.53 per hour, 75 hours per Pay Period, Anticipated Transfer Date: April 14, 2024.
- Pre-Release Center – Charles Morehart, Resident Supervisor I, Full-Time Replacement, \$18.64 per hour, 80 hours per Pay Period, Anticipated Start Date: April 15, 2024.
- District Attorney – Karen Wilson, Clerk III, Full-Time Replacement, \$16.32 per hour, 75 hours per Pay Period, Anticipated Effective Date: April 14, 2024.
- District Attorney – Lynelle Cromley, Clerk III, Full-Time Replacement, \$16.64 per hour, 75 hours per Pay Period, Anticipated Effective Date: April 14, 2024.