

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
THURSDAY, MARCH 14, 2024  
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina,  
Director Matthew McDermott, and Solicitor Mike Wiley.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 1.5 Public Comment on Agenda Items Only

**No Comments**

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to ratify invoices due through 3/20/24 to be paid on 3/13/24 in the amount of \$783,496.32.

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 2.2 Kalen Barnes – Vote to ratify special check run for Bob Boob/1st Choice Realty for the purchase of 110 Hill Alley, Jersey Shore PA in the amount of \$5,000 for payment on 3/8/24.

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

**3.0 INFORMATION ITEM**

3.1 Amy Resh - Lycoming County Library System Update Comments Attached  
Dennis Correll - current Volunteer Board Vice President/Treasurer Lycoming County Library System Board, representing Konkle Library. Comments attached  
In addition, Ms. Resh acknowledged the following people from the Library System in attendance: Diane Eck- Board President from Jersey Shore library, Larry Stout, Treasurer, Montgomery, John Confer JVB Board, President, Robin Degeratu, Assistant Director of JVB Library.

#### **4.0 ACTION ITEMS**

- 4.1 Kristin McLaughlin – Vote to approve NEPA Environmental Review Professional & Administrative Services Agreement with SEDA-COG (2024 budget funds available).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.2 Kristin McLaughlin – Vote to approve Amendment #1 to Subrecipient Agreement with the Borough of DuBoistown in the amount of \$170,000.00 (ARAP funds).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.3 Kristin McLaughlin – Vote to approve Amendment #2 to Subrecipient Agreement with Muncy Borough Municipal Authority (ARPA funds).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.4 Tanya Collins – Vote to approve Budget Revision Certification in the amount of \$4,677.14 (2020 CDBG funds).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.5 Tanya Collins – Vote to approve Subrecipient Agreement with West Branch Regional Authority in the amount of \$50.00 (2019 CDBG funds).

**Ms. Collins reported that the amount listed on the attachment to the agreement was incorrect and should read \$36,055.63. However, it is listed correctly on the agreement itself.**

**Mr. Mussina made the motion to amend the agenda item 4.5 to read: Vote to approve attachment 1 of Subrecipient Agreement to include \$50.00 of 2019 CBDG Funds. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

**Mr. Mussina moved to approve the amended agenda item 4.5. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.6 Tanya Collins – Vote to approve Subrecipient Agreement with Franklin Township in the amount of \$42,762.63 (2021 CDBG funds).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.7 Krista Rogers – Vote to approve Agreement with Susquehanna Accounting & Consulting Solutions, Inc. (2024 budget funds available).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.8 Matthew McDermott – Vote to approve Letter of Intent with Chance Aluminum Corp. for the proposed land purchase at Timer Run Industrial Park.

**Mr. Metzger asked for a motion to table 4.8. Mr. Mussina moved to table 4.8. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.9 Ken George – Vote to approve Change Order 1 with Spencer Mechanical, Inc. for the TSP Third Floor Renovations Project in the amount of \$4,500 (2024 budget funds available).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.10 Gary Staggert for Jason Yorks – Vote to approve participation in the Pick-Up Pennsylvania initiative with PA Department of Environmental Protection (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.11 Gary Staggert for Jason Yorks – Vote to approve the purchase of a replacement tank with vacuum pump from PikRite Inc. in the amount of \$77,594.99 (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.12 Gary Staggert for Jason Yorks – Vote to approve the purchase of a Zwirl & Windshield Kit from John Zink Company LLC in the amount of \$43,600.00 (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.13 Mark Haas – Vote to approve Amendment to Agreement with Urban Research & Development Corporation (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

- 4.14 Maleick Fleming – Vote to approve Cooperation Agreement with Williamsport Sanitary Authority and SEDA-COG in the amount of \$500,000.00 (ARC pass through grant).

**Mr. Mussina moved to approve. Mr. Sortman 2<sup>nd</sup> the motion. Approved 3-0**

## **5.0 COMMISSIONER COMMENT**

**Mr. Metzger introduced and welcomed Michael Hagen, the new Senior Business Partner. Michael is looking forward to getting out to meet the different departments.**

**Mr. Mussina added that they were very impressed with all the applicants and had tough decisions to make. We are very pleased with both of the positions we filled.**

**Mr. Mussina talked about the Raise the Region event that kicked off last night. He encouraged people to contribute and pointed out the benefits of contributing to this event.**

**Mr. Sortman offered their condolences to the Dempsey family. Tom was our state representative for many years and did a great job. He passed away this week.**

## **6.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**Larry Stout, Montgomery – Mr. Stout asked the Commissioners to communicate what they can with the community that resides near and around Timber Run and keep them updated. Per Mr. Stout all they know at this time is rumors**

**Tom Adams, Williamsport – Mr. Adams read a verse from the bible. He commented about the editorial in the newspaper on 3/13/24. He gave his opinion on Governor Shapiro’s push on climate change, how it affects our children and the economy. He mentioned resources available for reading about climate change. Mr. Adams talked about Women’s History month and the impact his 5<sup>th</sup> grade teacher had on him to always research and think about what is being presented.**

**Jason Fink, Chamber of Commerce- Mr. Fink explained that the LOI is to provide the company the opportunity to do their due diligence with the property. Once they determine if the property meets their needs they would engage in a sale. Per Mr. Fink, the company’s intent is to put in a large manufacturing operation. They want to produce the aluminum foil that is used in car batteries. Currently there is no one in the United states that produces this. The Company is growing and they want to invest in the area. They will be able to produce a specialty product**

**Steve Falls, Mr. Falls apologized to anyone he may have offended with his remarks at the March 7<sup>th</sup> meeting.**

**Mr. Metzger encouraged the public to share any concerns they have with the Commissioners. We will check out anything that is brought to us. It is important to squash rumors. If a situation is found to be valid it will be turned over to the authorities. He announced that they will vote to change the terminology at the next Prison Board Meeting. He also reported that they checked with the City of Williamsport. The city has not enacted or proposed any resolutions or ordinances.**

## **YOU TUBE PUBLIC COMMENT**

JP Molino Thank you all for broadcast in this I used to live in Newbury enjoying the military and they moved me out to Buckeye land Ohio. Thank you for broadcasting this it brings me back home to stay connected

**7.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, March 21, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

***TO VIEW THIS MEETING CLICK ON THE LINK  
BELOW:***

***<https://www.youtube.com/watch?v=jw2oZFD5FTM>***

Good Morning, Commissioners and Director,

First, thank you for giving me a few minutes on the agenda today- I am Amy Resh, System Administrator of the Lycoming County Library System and Chief Executive Officer and Director of the James V. Brown Library.

Before I begin speaking about each member library's accomplishments thus far this year, I wanted to take a moment to thank the County Commissioners for their continued support of Library service. The Lycoming County Library System saved residents over eight million dollars in 2023 by lending them physical materials. This doesn't include the savings from digital materials since those are processed through separate library software. There were 644,830 physical checkouts and 68,241 digital material checkouts from January 1 through December 31, 2023.

We also recently unveiled a new System-Wide Library card- patron cards from each library will continue to work, but new cardholders can get this card, which makes it very clear that all members of our federated system work together and share materials and services.

I want to share some of the exciting programs and partnerships the Lycoming County Library System is working on in the coming months. We're working with BLAST IU 17 on a regional initiative called Remake Learning Days. This is an opportunity for various organizations, such as libraries, schools, child care centers, etc., to promote engaging, creative, and educational experiences for youth of all ages.

From May 2 through May 22, all six of the Lycoming County Libraries will host 21 programs in the 21-day span. All of these programs create hands-on learning through themes of Arts, Maker, Outdoor Learning, Science, Technology, and Youth Voice. James V. Brown Library is hosting seven Remake Learning programs with four community partners. Hughesville Library is hosting two programs, including a Teen Advocacy Meeting. The Konkle Library is hosting one event. Jersey Shore Library is hosting one program. Montgomery Library is hosting six programs, including Black Out Poetry for tweens and teens. Muncy Library is hosting five programs, including a Spring Nature Walk.

The System has also started planning summer learning 2024- this year's theme is "Adventure begins at your library"! Every member library is hosting a visit from Forgotten Friends Reptile Sanctuary. We're also all collaborating on a trip to Rider Park for a fun day to explore the beautiful hiking trails and then enjoy some storytelling and smores! We're excited to remind our users that adventure begins at their library and extends out into their community. Libraries support kids' and teens' educational goals all year long by providing exciting and enriching programs and services. By working together to provide dynamic and innovative educational opportunities for County residents, your Lycoming County libraries continue to engage people across the county in learning and fun.

In the pamphlet I shared, each member library included some details about their library. Some of the highlights are:

Hughesville Area Public Library participated in Take Your Child to the Library Day, a nationwide celebration encouraging families to enjoy the library, and had 31 attendees.

James V. Brown Library saw 17,801 patrons at its main building in January & February 2024 and processed 417 passports. Meanwhile, the Outreach Vehicles and Link Libraries circulated 22,435 items. We are hosting a Kids Safe Symposium with Pennsylvania's House of Representative Jamie Flick and the Lycoming County Coroner's Office on May 11 from 10:30 am to 2 pm. There will be a Bike Rodeo as well as bike safety training where participants will learn about hand signals, bike helmets, and other safety measures. Other local health organizations will also be in attendance to hand out resources. Konkle Memorial Library's Toddler Time and Preschool Story & Craft Hour programs have been so successful they are expanding their programming to include more for school children and adults.

Since the beginning of this year, Montgomery Area Public Library has welcomed over 3,000 visitors and 18 new patrons.

Jersey Shore Public Library recently launched two new databases for our patrons in 2024, including Hoopla, which gives patrons access to thousands of ebooks, audiobooks, music, TV, comics, and more.

There is something for everyone of all ages at the library. We can do this work in part because the County supports library service. And for that, we thank you.

Do you have any questions about the system or library services?

Thank you again for your time, and we hope to see you at one of our libraries soon.

Commissioners, Metzger, Sortman and Mussina

I'm Dennis Correll, current Volunteer Board Vice President/Treasurer and immediate past president for W. B. Konkle Memorial Library in Montoursville and newest member to the Lycoming County Library System Board of Trustees, representing Konkle Library.

Thank you for allowing us as a Library System in Lycoming County to come before you today to express our appreciation and to share with you just a few things happening in our community.

As you know we finalized our campaign and renovation project to "Refresh" Konkle Library in Montoursville and Commissioner Metzger and the previous commissioners were kind and generous assisting us utilizing some of the 2021 County Funds available for such activities. I believe a couple of you have seen the results of our project and invite the new commissioners to see the results as well.

Something this big hasn't occurred since 1963 when the library was moved to its current location. Sixty years ago, a Volunteer Board had a vision and made it a reality that has lasted and their legacy and vision go on, which I hope will be another 60 years.

I could spend an hour telling you all of what we do at Konkle Library, such as programming for children, access to materials, computer availability, just to name a few, and I can assure you these same outreach programs exist in all of our independent community libraries for our residents such as Jersey Shore, Muncy, Montgomery, Hughesville and JV Brown.

Today's focus is on what happens to the dollars that you allocate to us. When I spoke to this group in November 2021, I shared how Konkle Library uses the annual funds allocated to us by the County to exponentially expand our services.

For every dollar you have allocated to us in the library system, we multiplied that by 13.2 times. So, for every additional dollar you allocate, we create \$13.20 of increased benefit. I don't know any other program that you fund can demonstrate that rate of return. That is being done across all of our libraries all across the county.

This use of funds is a clear demonstration of how the library system takes the County money, multiplies it and turns it into a direct benefit to its residents.

Your libraries are a driving force for all patrons--both to our current residents, but those coming into our community as new residents.

From the volunteers and friends of the library and our staff (Konkle alone has 9 employees and 24 volunteers), you need to know what you do IS making a difference to the residents of Lycoming County, and I and all the patrons appreciate your support.

Thank you.