

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, May 4, 2021
10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 **Proclamation- Institutional Parole and Corrections Employee Week**

2.0 BID OPENINGS

Krista Rogers- Opening bids for Transfer Trailers and Landfill Leachete & Gas System

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens – Approve the following cash requirement report(s):

- 3.1 Approve accounts payable Cash Requirements Report-**pending information**

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 Prison- Lauren M. Abriola, Full-time Replacement Administrative Specialist, Paygrade 5, \$15.37/Hourly. Effective 5/10/21.
- 4.2 Pre-Release- Jennifer Black-Jarrett, Full-time Replacement Resident Supervisor, Paygrade 6, \$17.434971/Hourly. Effective 5/16/21.
- 4.3 Pre-Release- Andrew W. Hunsinger, Full-time Replacement Resident Supervisor, Paygrade 5, \$15.37/Hourly. Effective 5/10/21.
- 4.4 Courts- MDJ Biichle- Amy Breen, Full-time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 5/10/21.
- 4.5 Prothonotary- Deanna Cowles, Part-time Replacement Clerk III, Paygrade 4, \$13.09/Hourly. Not to exceed 1000 hours annually. Effective 5/11/21.
- 4.6 Voter Services- Kristina M. McKee, Full-time Replacement Clerk III, Paygrade 4, \$14.09/Hourly/ Effective 5/10/21.
- 4.7 Approve the personnel actions processed in the month of April 2021.

5.0 ACTION ITEMS

- 5.1 Mya Toon- Award RFP for Part 1 Lycoming County Bridge Bundle Construction Inspection to McTish, Kunkel & Associates, Inc. in the amount of \$76,734.93. Budgeted item.
- 5.2 Mya Toon- Award ITB for Shriver's Ridge Tower Right-of-Way Clearing to Smith Excavating & Construction LLC. In the amount of \$29,600.00. 2021 budgeted item.
- 5.3 Leslie Kilpatrick- Vote on Amendment to Agreement with Schuylkill Mobile Fone in the amount of \$10 per pager per month. 2021 budgeted item.
- 5.4 Kristin McLaughlin- Vote on Amendment # 1 to Professional & Administrative Services Agreement with SEDA-COG.
- 5.5 Sal Vitko- Vote on Amendment to Agreement 2 with Bassett Engineering. 2021 budgeted item.
- 5.6 Eve Adrian- Vote on Subrecipient Monitoring Agreement with Northumberland County for the Community Clean Water Action Plan Coordinator Grant in the amount of \$50,000.00.

- 5.7 Shannon Rossman- Vote on Work Order #3 with Wood Environmental & Infrastructure Solutions, Inc. No change in cost.
- 5.8 Shannon Rossman- Vote on Pipeline Investment Program Agreement with Department of Community and Economic Development (DCED) in the amount of \$287,379.00.
- 5.9 Mark Anderson- Vote on Real Estate Refund for Douglas L. Barto in the amount of \$76.69.
- 5.10 Mark Anderson- Vote on Real Estate Refund for Jonathan R and Lyneah M Ferrell in the amount of \$76.71.

6.0 COMMISSIONER COMMENT

7.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday May 11, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.