

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, January 19, 2020**  
**10:00 A.M.**

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Nicki Gottschall – Approve the following cash requirement report(s):

- 2.1 Nicki Gottschall- Approve accounts payable cash requirement report through January 27, 2021, for payment on January 20, 2021 upon review and approval by the Commissioners.

**3.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 3.1 DPS Communications – Barry Hutchins, Part-Time New Position, not to exceed 1000 hours annually. Temporary GIS Special Projects, Paygrade 11, \$35.37/Hourly. Effective 2/1/21.
- 3.2 DPS Communications – Katie J. DeSanto, Full-Time Replacement, Telecommunicator I- WOE, Paygrade 6, \$16.76/Hourly. Effective 1/25/21.
- 3.3 DPS Communications – Kristy M. Warner, Full-Time Replacement, Telecommunicator I- WOE, Paygrade 6, \$16.76/ Hourly. Effective 2/1/21.
- 3.4 Information Services- Taylor C. Pearson, Full-Time Replacement, Clerk III/Floater, Paygrade 4, \$14.09/Hourly. Effective 1/25/21.

- 3.5 Courts- MDJ Whiteman- Ericka M. Chopick, Full-Time lateral move, Clerk III, Paygrade 4, \$15.637089/Hourly. Effective 2/7/21.
- 3.6 Courts- MDJ Frey- Lindsay S. Collins, Full-Time Replacement, Clerk III, Paygrade 4, \$14.09/ Hourly. Effective 1/25/21.
- 3.7 Prison- Coral R. Bloom, Full-Time Replacement, LPN, Paygrade 6, \$23.00/Hourly. Effective 2/1/21.
- 3.8 DPS Communication- Ashley Deitrick, Full-Time /Promotion, Clerk III, Paygrade 8, \$22.29/Hourly. Effective 1/24/21.

#### **4.0 TDA ACTION**

Roxanne Grieco – Approve update to the TDA Report:

##### 4.1 DPS Communication

- Create one (1) PT Temporary GIS Special Projects position, Paygrade 11.

#### ***Recess Commissioners' Public Meeting***

#### **5.0 SALARY BOARD ACTIONS**

Roxanne Grieco – Approve update to the following salary schedule(s):

5.1 DPS Communication: Create one (1) PT Temporary GIS Special Projects position, Paygrade 11.

5.2 Adjourn Salary Board Actions

#### ***Reconvene Commissioners' Public Meeting***

#### **6.0 REPORTS/INFORMATION ITEMS**

- 6.1 Mya Toon- Acknowledge the County is requesting sealed bids for Flood Mitigation, Acquisition & Demolition Projects.
- 6.2 Mya Toon- RFP for Copier Equipment and Full Service Copier Maintenance & Repair.
- 6.3 Mya Toon- Acknowledge the County is requesting proposals for (5) prefabricated shelters.
- 6.4 Mya Toon- Acknowledge the County is requesting proposals for (2) 250-foot communication towers.
- 6.5 Mya Toon- Acknowledge the County is requesting bids for food products.

## 7.0 ACTION ITEMS

- 7.1 Mya Toon - Vote on Lease Agreement with Greevy and Taylor in the amount of \$1,000 month/\$12,000 annually.
- 7.2 Scott Konkle - Vote on Agreement with Keystone Communications, LLC for preventative maintenance services in the amount of \$79,800.00.
- 7.3 Jason Yorks- Vote on the purchase quote with Penn Power Group for a transmission replacement to Trac-16 for RMS in the amount of \$17024.72.
- 7.4 Jason Yorks- Vote on Agreement with CH Reed, Inc. for preventative maintenance & repair and emergency repairs on certified equipment and machines at RMS.
- 7.5 Jason Yorks- Vote on Amendment to Agreement Meiser & Earl.
- 7.6 Mark Egly- Vote on Agreement with Adelphoi Village, Inc. for foster care and residential care services in the amounts of \$ 78.79/day to \$315.21/day.
- 7.7 Mark Egly- Vote on Agreement with Justice Works YouthCare Inc. for community based in-home services in the amounts of \$62.00/hr. to \$82.00/hr.
- 7.8 Mark Egly- Vote on Agreement with Dwell Lycoming County to provide trauma training and supportive services for local foster care families not to exceed \$35,000.
- 7.9 Mark Egly- Vote on Agreement with Greevy and Taylor Law Office to serve as substitute solicitor on an as-needed basis for Lycoming County Children and Youth Services with a rate of \$120/hour.
- 7.10 Kristin McLaughlin- Vote on CDBG FFY 2017, 2018, 2019, 2020 Budget Revision.

## 8.0 COMMISSIONER COMMENT

## 9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**10.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday January 26, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.