

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, April 6, 2021
10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 **Presenting Proclamation- Safe Digging Month**
- 1.7 **Employee Service Awards:**
 - Jerold Ross – Coroner – 10 Years**
 - Corey Persun- APO – 20 Years**
 - Candace Dawes- Sheriff – 20 Years**
 - Adam Welteroth – Prison – 10 Years**
 - Mary Denise Moser – Conservation – 20 Years**

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 2.1 Nicki Gottschall- Approve accounts payable Cash Requirements Report through April 14, 2021 for payment April 7, 2021 in the amount of \$1,133,663.80.

3.0 TDA ACTION

Roxanne Grieco -- Approve update to the TDA Report:

- 3.1 District Attorney- Central Processing Center
- Reclassify one (1) Part-Time Central Processing Officer to a Part-Time Director of Central Processing.
 - Reclassify one (1) Part-Time Central Processing Officer to a Part-Time Assistant Director of Central Processing.

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 DA-Central Processing Center– Joseph W. Hope, Part-Time Reclassification Position, Director of Central Processing, Paygrade CPO, \$23.00/ Hourly. Not to exceed 1000 hours annually. Effective 4/18/21.
- 4.2 DA-Central Processing Center– Timothy B. Nelson, Part-Time Reclassification Position, Assistant Director of Central Processing, Paygrade CPO, \$21.00/ Hourly. Not to exceed 1000 hours annually. Effective 4/18/21.
- 4.3 Planning & Community Development- Mark L. Haas, Full-Time Replacement Position, Subdivision & Land Development Administrator, Paygrade 8, \$38,933.97/Salary. Effective 4/19/21.
- 4.4 Pre-Release- Kaitlin N. Lunger, Full-Time Replacement/Promotion, Female Work Crew Foreman, Paygrade 7, \$18.26/Hourly. Effective 4/18/21.
- 4.5 Pre-Release- Timothy P. Leibensperger, Full-Time Replacement, Resident Supervisor, Paygrade 6, \$16.76/Hourly. Effective 4/19/21.
- 4.6 District Attorney- Corrina Schaefer, Full-Time Replacement Clerk III Position, Paygrade 4, \$14.09/Hourly. Effective 4/12/21.

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to the following salary schedule(s):

- 5.1 District Attorney- Central Processing Center
- Reclassify one (1) Part-Time Central Processing Officer to a Part-Time Director of Central Processing @ \$23.00/hour.
 - Reclassify one (1) Part-Time Central Processing Officer to a Part-Time Assistant Director of Central Processing @ \$21.00/hour.

Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Mya Toon- Vote on Grant & Monitoring Agreement with Central Pennsylvania Gold Star Family Monument. Act 13 Legacy Funds.
\$43,000 for the Gold Star Families and \$7,000 for the Intruder project at Lycoming County Veterans Memorial Park.
- 6.2 Mya Toon- Vote on agreement with Suzanne Mannes, for professional services. Not to exceed \$20,000.00.
- 6.3 Mya Toon- Vote on Resolution with TCF National Bank. 2021 budgeted item.
- 6.4 Mya Toon- Vote to award RFP for tower steel for two 250' towers for the Hesker Hill and Hughesville sites to Daley Tower Service, Inc. In the amount of \$298,918.00.
- 6.5 Mya Toon- Vote on WDCG Golf Cart Loan Agreement in the amount of \$441,525.00.
- 6.6 Kristin McLaughlin- Vote on CDBG FFY 2021 Citizen Participation Plan.
- 6.7 Kristin McLaughlin- Vote on CDBG FFY 2021 Language Access Plan.
- 6.8 Kristin McLaughlin- Vote on STEP FFY 2017 CDBG - Subrecipient Agreement Amend 1.
- 6.9 Ken George- Vote on Amendment to Agreement with Air Management Technologies, Inc. Extend the term of the Agreement to May 31, 2021, in order to complete the project.
- 6.10 Jason Yorks- Vote on Tarps and Chains Purchase with Southwestern Sales Co. 2021 operating budget. In the amount of \$13,431.58. 2021 budgeted item.
- 6.11 Jason Yorks- Vote on National Pollutant Discharge Elimination System general permit application. Digger project. 2021 Budgeted item.
- 6.12 Jason Yorks- Vote on Ford F-550 Weld Truck Purchase. In the amount of \$124,333.56. 2021 Budgeted item.
- 6.13 Jason Yorks- Vote on the purchase to replace the final drive for RMS Volvo Haul Truck in the amount of \$27,088.51. Proprietary item.
Not a 2021 budgeted item

- 6.14 Jason Yorks- Vote on Contract 2021 Highway Equipment PSA signed by Contractor. 2021 Budgeted item.
- 6.15 Jason Yorks- Vote on Amendment to Agreement 2021 Muncy Creek Twp. DORA Addendum signed by Contractor.
- 6.16 Jason Yorks- Vote on Amendment to Agreement with Accent Wire Tie. 2021 budgeted item.
- 6.17 John Lavelle- Vote on Ryland settlement agreement in the amount of \$22,500.00. County will pay Ryland \$20,000 and LDG \$2,500.
- 6.18 Beth Baylor- Vote on the purchase of (3) new licenses with APCO International Inc in the amount of \$16,842.00. 2021 budgeted item.

7.0 COMMISSIONER COMMENT

8.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday April 13, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.