

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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## LYCOMING COUNTY BOARD OF COMMISSIONERS

### Meeting Agenda

### Tuesday, February 16, 2021

### 10:00 A.M.

#### **AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

#### **1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

#### **2.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Nicki Gottschall – Approve the following cash requirement report(s):

- 2.1 Nicki Gottschall- Approve accounts payable cash requirement report through February 24, 2021, for payment on February 17, 2021 upon review and approval by the Commissioners.

#### **3.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 3.1 Maintenance– Joseph Kyle, Full-Time Promotion/New Position, Maintenance Supervisor, Paygrade 9, \$24.94/ Hourly. Effective 2/21/21.
- 3.2 Maintenance– Dennis Straub, Full-Time Reclassification, Maintenance III, Paygrade 6, \$16.76/ Hourly. Effective 2/21/21
- 3.3 Prison- Melissa Miller, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective 2/23/21.

**4.0 TDA ACTION**

Roxanne Grieco – Approve update to the TDA Report:

4.1 Effective February 21, 2021-  
Maintenance-

- Create one (1) Maintenance Supervisor Position, Paygrade 9.
- Reclassify one (1) Maintenance I Position paygrades ¾ to a Maintenance II Position, Paygrades 5/6.

***Recess Commissioners' Public Meeting***

**5.0 SALARY BOARD ACTIONS**

Roxanne Grieco – Approve update to the following salary schedule(s):

5.1 Effective January 24, 2021-  
Register & Recorder--

- Reclassify two (2) Clerk I (II) Positions, Paygrades 2/3 to two (2) Clerk III Positions, Paygrade 4.

5.2 Effective February 21, 2021-  
Maintenance-

- Create one (1) Maintenance Supervisor Position, Paygrade 9.
- Reclassify one (1) Maintenance I Position paygrades 3/4 to a Maintenance II Position, Paygrades 5/6.

5.3 Adjourn Salary Board Actions

***Reconvene Commissioners' Public Meeting***

**6.0 REPORTS/INFORMATION ITEMS**

NONE

**7.0 ACTION ITEMS**

7.1 Mya Toon- Vote on Agreement with MCM Consulting Group, Inc.

7.2 Mya Toon- Vote on grant application to DCED for COVID-19 Hospitality Industry Recovery Program (CHIRP) amount of estimated funding of \$1,283,266.

7.3 Mya Toon- Vote to award RFP for Small Local Bridge Inspection Program to Larson Design Group in the amount of \$288029.89.

7.4 Mya Toon- Vote on Agreement with Scotilla Psychological Services, LLC.

- 7.5 Mya Toon- Vote on PCCD Grant Agreement for Victim/Witness Services in the amount of \$260,343.00.
- 7.6 Mya Toon- Vote on Agreement to grant a construction easement.
- 7.7 Mya Toon- Vote on Amendment to Agreement with Paul Albert Architect, LLC.
- 7.8 Steven Simms- Vote on the purchase of gas field pipe item in the amount of \$21,363.14.
- 7.9 John Lavelle- Vote on Nature Based Solutions grant application in the amount of \$25,000.00.
- 7.10 John Lavelle- Vote on Designation of Agent Resolution for Nature Based Solutions grant application.
- 7.11 Nicki Brelsford- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC).

**8.0 COMMISSIONER COMMENT**

**9.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**10.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday February 23, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.