

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, June 22, 2021
10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Proclamation- Jack McKee 100th Birthday
- 1.7 10 Year Service Award Pin- Martin Wade - DA

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Approve the following cash requirement report(s):

Michele McDermott– Approve accounts payable cash requirements report for invoices due through 06/30/2021 to be paid on 06/23/2021 in the amount of \$931,974.23.

3.0 TDA ACTIONS

Roxanne Grieco – Approve update to the TDA Report

- 3.1 RMS- Move the following 3 positions from Operations to Support.

One (1) Gas Technician Supervisor
Two (2) Gas Technicians

- 3.2 RMS- Create one (1) Temporary Equipment Operator position in Operations – paygrades 5/6

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 RMS-Operations- Jimmy C. Bennett II, Full-Time Replacement/Reclassification, Equipment Operator, Paygrade 6, \$18.00/ hourly. Effective 6/27/21.
- 4.2 RMS-Operations- Timothy R. DeHart, Full-Time Replacement/New Position, Temporary Equipment Operator, Paygrade 6, \$18.00/hourly. Effective 6/28/21.

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to the following salary schedule(s):

- 5.1 RMS- Create one (1) Temporary Equipment Operator position in Operations – paygrades 5/6
- 5.2 Adjourn Salary Board Actions

6.0 BOARD OF ASSESSMENT REVISIONS- Brook Wright

- 6.1 Convene Board of Assessment Revision
- 6.2 Vote on Real Estate Refund:
 - 20-001-605 – James Held - \$484.67
 - 20-002-212 – Todd Love - \$441.42
 - 07-392-115.04 – Wenger's Feed Mill Inc - \$2652.37
 - 07-392-115.04 – Wenger's Feed Mill Inc - \$3847.79
- 6.3 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

7.0 INFORMATIONAL ITEM

- 7.1 Matthew McDermott- Acknowledge the Invitation to Bid for Inmate Detention Supplies.

8.0 ACTION ITEMS

- 8.1 Brooke Wright- Vote on Amendment to agreement with McCormick Law Firm - Solicitor Assessment 2018-2021.
- 8.2 Brooke Wright- Vote on the appointment of Karen Mitchell to the Assessment Appeals Board.
- 8.3 Matthew McDermott- Vote on 2021 Lycoming County Recreation Authority Public Officials Proposal.
- 8.4 Jason Yorks- Vote on the Purchase of 2 Spectec Transfer Trailers in the amount of \$51,638 each so total for both is \$117,390.00.
- 8.5 Jeffrey Hutchins- Vote on Hughesville Tower Stormwater Maintenance Agreement.
- 8.6 Kristin McLaughlin- Vote on Montoursville Borough - FFY2020 CDBG-CV Subrecipient Agreement in the amount of \$23,082.00. 2020 funds.
- 8.7 Tiffany Krajewski- Vote on Amendment to the 2019 Kids United Playground Project agreement with the WASD Education Foundation.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday June 29, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.