

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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LYCOMING COUNTY BOARD OF COMMISSIONERS

Meeting Agenda

Tuesday, March 9, 2021

10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

Nicki Gottschall- Bid openings for the following projects.

- Flood Mitigation Acquisition & Demolition
- Two Communication Towers
- 5 Prefabricated Shelters

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 3.1 Nicki Gottschall- Approve accounts payable Cash Requirements

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 Information Services– Mark M. Hulyo, Full-Time Replacement, Paygrade 12, \$65,000.00/Salary. Effective 3/15/21.
- 4.2 Veteran Affairs- W. Michael McMunn, Full-Time Replacement/Promotion, Paygrade 9, \$45,428.13/Salary. Effective 3/7/21.

- 4.3 Domestic Relations- Stephanie E. Wolak, Full-Time Replacement, Paygrade 11, \$51,053.83/Salary. Effective 3/29/21.

5.0 INFORMATION ITEMS

- 5.1 Mya Toon/Scott Williams- Acknowledge the County will be requesting proposals for Part I of the Bridge Bundling Construction Inspection Services.
- 5.2 Mya Toon- Acknowledge the County will be requesting bids for Shriver's Ridge Tower Right-of-Way Clearing.
- 5.3 Brandy Clemens- Budget Updates
- 5.4 Scott Williams- Comment on the bridge bundling project and the number of bridges.

Recess Commissioners' Public Meeting

6.0 Public Hearing for Lycoming County Zoning Ordinance & Subdivision and Land Development Ordinance Text Amendments.

- 6.1 Hear public comments
- 6.2 Adjourn Hearing

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Tiffany Krajewski- Potential Adoption of Ordinance 2021-01: Lycoming County Zoning Ordinance and Subdivision and Land Development Ordinance Text Amendments.
- 7.2 Mya Toon- Vote on grant award for Emergency Rental Assistance Program (ERAP) with Department of Human Services in the amount of \$7,451,709.62.
- 7.3 Mya Toon-Vote on Professional Services & Administrative Agreement with STEP.
- 7.4 Mya Toon- Vote to award RFP for Health Broker Services to USI Insurance Services. 2021 Budgeted Item.

- 7.5 Mya Toon- Vote to award RFP for Employee Health & Wellness Clinic to Integrity Health.
- 7.6 Mya Toon- Acknowledge the County will be requesting proposals for Part I of the Bridge Bundling Construction Inspection Services. 2021 approved project.
- 7.7 Mya Toon- Vote to award ITB to construct a flood wall with footing; and a garage foundation wall, with footing and a concrete floor slab at 2107 Lycoming Creek Road, Williamsport to Turnkey Construction, Inc. In the amount of \$189,500.00. MDJ Solomon Project-2021 Budgeted Item.
- 7.8 Shannon Rossman- Vote on Lycoming County Planning Commission Member Appointment to Mr. Chase Kelch. Fill vacancy left by Mike Sherman.
- 7.9 Jason Yorks- Vote on Amendment with PetroChoice.
- 7.10 Nicki Gottschall- Discussion of the payment of the 2021 Actuarially Determined Employer Contribution (ADEC).
- 7.11 Scott Konkle- Vote on Agreement with Eaton Corporation in the amount of \$21,556.00. 2021 Budgeted Item.
- 7.12 Cindy Newcomer- Vote on Agreement with INFOCON Corporation for print services.
- 7.13 Cindy Newcomer- Vote on Agreement with INFOCON Corporation for software maintenance and support.
- 7.14 David Goodwin- Vote on Agreement with KidsPeace National Centers, Inc. 2021 Budgeted item.
- 7.15 Jerry Kennedy- Vote on Software Maintenance Agreement in the amount of \$99,458.52. 2021 Budgeted item.

8.0 COMMISSIONER COMMENT

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday March 16, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.