

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, March 2, 2021
10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

Nicki Gottschall- Bid openings for the following two projects.

- 2nd Quarter Food Products
- Construction of Flood Wall

3.0 EMPLOYEE SERVICE AWARDS

Holly Thomas	1/14/01	Clerk of Courts	20 Years
Brandy Lechette	2/6/11	Prothonotary	10 Years

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 4.1 Nicki Gottschall- Approve accounts payable Cash Requirements Report through March 10, 2021 for payment March 3, 2021 in the amount of \$819,942.95.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 Coroner– Alexis M. Martin, Full-Time New Position, Paygrade 7, \$18.26/ Hourly. Effective 3/8/21.
- 5.2 Maintenance– Gregory J. Costa, Full-Time Replacement/Promotion, Maintenance III, Paygrade 8, \$22.50/ Hourly. Effective 3/7/21.
- 5.3 Public Safety- Jeffrey L. Hutchins, Full-Time Reclassification, Director of Public Safety, Paygrade 14, \$86,112.60/Salary. Effective 3/7/21.
- 5.4 DPS-EMS- William D. Miller, Full-Time Replacement, EMS Regional Field Coordinator, Paygrade 7, \$35,642.46/Salary. Effective 3/15/21.
- 5.5 Vote on the personnel actions processed in the month of February 2021.

Recess Commissioners' Public Meeting

6.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to the following salary schedule(s):

- 6.1 Vote on set of updated special detectives for the DUI center
- 6.2 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Mya Toon- Vote on Amendment to Professional Services & Administrative Agreement with SEDA-COG.
- 7.2 Mya Toon- Vote on Assignment Acknowledgment Agreement with T&E Enterprise of PA, LLC and BBLB.
- 7.3 Mya Toon- Vote on purchase of a court bench with Pennsylvania Corrections Industries in the amount of \$10,467.35. 2021 Budgeted item.
- 7.4 Mya Toon- Vote on purchase of materials for doors and door frames with Lezzer Lumber in the amount of \$17,460.00. 2021 Budgeted item.
- 7.5 Jason Yorks- Recommend award to Green Machine Sales, LLC for the Replacement Steel Apron Pan Belt Conveyor System and the addition of Steel Chutes at the County's Transfer Station Facility in the amount of \$225,270.00. 2021 Budgeted item.

- 7.6 Jason Yorks- Vote on purchase of a plastics perforator with Green Machine in the amount of \$32,230.00.
- 7.7 Scott Konkle- Vote on Decommissioning Agreement with Piatt Township.
- 7.8 Shannon Rossman- Vote on Work Order #3 with Wood Environment & Infrastructure Solutions, Inc in the amount of \$497,499.80.
- 7.9 Shannon Rossman- Vote on Grant & Monitoring Agreement with Williamsport Municipal Water Authority in the amount of \$31,938.00.
- 7.10 Tom Heap- Vote on Mast Agreement with Telesoft Inc. 2021 Budgeted item.
- 7.11 Tom Heap- Vote on Addendum A to Master Agreement with Telesoft, Inc. in the amount of \$167,109.00. 2021 Budgeted item.
- 7.12 Matthew McDermott- Vote on Resolution with the County Commissioners Association of Pennsylvania.
- 7.13 Brandon Ball- Vote on Subrecipient Agreement with STEP, Inc. for the Homes-In-Need Program in the amount of \$250,000.00.
- 7.14 Brandon Ball- Vote on Subrecipient Agreement with STEP, Inc. for the Supportive Housing Program in the amount of \$245,000.00.
- 7.15 Brandon Ball- Vote on Subrecipient Agreement with American Rescue Workers for rental assistance program in the amount of \$100,000.00.
- 7.16 Jerry Kennedy- Vote on Agreement with LegalEdge Software in the amount of \$16,100.00. 2021 Budgeted item.

8.0 COMMISSIONER COMMENT

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday March 9, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.