

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, September 07, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

Krista Rogers - Flood Mitigation, Acquisition and Demolition Project

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 09/15/2021 to be paid on 09/08/2021 in the amount of \$1,192,101.67.

4.0 TDA ACTIONS

Roxanne Grieco – Approve update to the TDA Report

- 4.1 Veteran Affairs- Reclassify Clerk IV, paygrade 5 to Clerk III, paygrade 4.
- 4.2 Information Services- Reclassify one (1) Program Analyst II paygrades 9/10 to Senior Software Analyst, paygrades 9/10. Effective: 9/5/21.

Recess Commissioners Meeting for the Salary Board

5.0 SALARY BOARD

Roxanne Grieco – Approve update to the following salary schedule(s):

- 5.1 Veteran Affairs- Reclassify Clerk IV, paygrade 5 to Clerk III, paygrade 4.
- 5.2 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 6.1 RMS- Gary T. Staggert, Full-Time Replacement/ Promotion, Deputy Director/Operations Manager, Paygrade 12, \$63,563.42/Salary. Effective: 10/3/21.
- 6.2 RMS-Operations- David P. Bonus, Full-Time New Position, Temporary Special Projects, Paygrade 13, \$97,241.85/Salary. Effective: 10/3/21.
- 6.3 Information Services- Christopher Dalla Piazza, Full-Time Reclassification, Senior Software Analyst, Paygrade 10, \$59,315.01/Salary. Effective: 9/5/21.
- 6.4 Information Services- Daxston J. Silver, Full-Time Replacement, Software Specialist, Paygrade 7, \$35,642.46/Salary. Effective: 9/13/21.
- 6.5 Controller- Kelsey I. Dowling, Full-Time Replacement, Administrative Specialist, Paygrade 6, \$16.76/Hourly. Effective: 9/13/21.
- 6.6 Vote on personnel actions processed in the month of August 2021.

Recess Commissioners Meeting for the Final Public hearing for FFY21 Community Development Block Grant

7.0 *Final Public hearing for FFY21 Community Development Block Grant*

- 7.1 Convene Public Hearing
- 7.2 Kristin McLaughlin - Discuss final public hearing for FFY2021 Community Development Block Grant program and project selection for funding
- 7.3 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

- 8.1 Kristin McLaughlin- Vote on Resolution to submit FFY 2021 CDBG Application to the Pennsylvania Department of Community and Economic Development.
- 8.2 Kristin McLaughlin- Vote on Fair Housing Resolution.
- 8.3 Kristin McLaughlin- Vote on Section 504 Resolution - Resolution appointing a Section 504 compliance officer and establishing a grievance procedure for the FFY2021 Community Development Block Grant Program.
- 8.4 Mya Toon- Vote to approve Subrecipient Agreement with Lycoming County United Way in the amount of \$153,114. 2021 budgeted item.

- 8.5 Mya Toon- Vote to approve Subrecipient Agreement with West Branch Drug and Alcohol for the Intermediate Punishment Grant in the amount of \$121,260. 2021 budgeted item.
- 8.6 Mya Toon- Vote to approve Amendment to Management Agreement with Antares for the management and continued oversight of the White Deer Golf Course. 2021 budgeted item.
- 8.7 Nancy Ackley- Vote on agreement with KidsPeace.
- 8.8 Nancy Ackley- Vote on agreement with CCYC.
- 8.9 Jason Yorks- purchase a new 2021 Caterpillar CS56B Smooth Drum Vibratory Roller to replace the 2005 Caterpillar Loader in the amount of \$140,875.00. 2021 budgeted item.
- 8.10 Lauren Strausser- Vote on the 2021 902 Recycling Program Grant in the amount of \$210,526.29. 7. Non-budget (extra eligible 902 grant round, normally every other year)
- 8.11 Austin Daily- Vote on Memorandum of Understanding with Eldred Township for Roadwork as part of Bridge Bundling Program in the amount of \$39,962.25. This is a budgeted item.
- 8.12 Shannon Rossman- Vote on Resolution 2021.09 and Letter of Commitment for the Keystone Communities Grant.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Tuesday September 14, 2021 at 10:00A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.