

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, September 21, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens— **Pending Information**

3.0 TDA ACTIONS

Roxanne Grieco – Approve update to the TDA Report

- 3.1 RMS- Operations
Create two (2) Equipment Operator positions, paygrades 5/6.
- 3.2 Information Services
Reclassify one (1) Network Engineer, paygrades 8/9 to one (1) PC Technician, paygrades 7/8.

Recess Commissioners Meeting for the Salary Board

4.0 SALARY BOARD

Roxanne Grieco – Approve update to the following salary schedule(s):

- 4.1 RMS- Operations
Create two (2) Equipment Operator positions, paygrades 5/6.

- 4.2 Information Services
Reclassify one (1) Network Engineer, paygrades 8/9 to one (1) PC Technician, paygrades 7/8.
- 4.3 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 Controller- Kelsey I. Dowling, Full-Time Replacement, Administrative Specialist, Paygrade 6, \$16.76/Hourly. Effective: 9/20/21.
- 5.2 Pre-Release- Morgan Stone, Full-Time Replacement, Resident Supervisor, Paygrade 5, \$15.37/Hourly. Effective: 9/27/21.
- 5.3 Prison- Rachel E. Fox, Full-Time Replacement, LPN, Paygrade 6, \$23.00/Hourly. Effective: 10/4/21.

6.0 INFORMATION ITEMS

Mya Toon- Acknowledge the County will be re-requesting proposals for Printing of Absentee Ballots and Mail-In Ballots.

7.0 ACTION ITEMS

- 7.1 Mya Toon- Acknowledge the award of additional/second round of Emergency Rental Assistance Program (ERAP-2) grant funds in the amount of \$2,361,659.35.
- 7.2 Mya Toon- Vote to approve Amendment to Agreement with STEP Inc. to administer ERAP fund.
- 7.3 Mya Toon- Vote to approve Amendment to Agreement with STEP Inc. to administer ERAP fund.
- 7.4 Mya Toon- Recommend to reject all proposals for Printing of Absentee Ballots and Mail-In Ballots.
- 7.5 Mya Toon- Vote to approve Subrecipient Agreement with SEDA-COG for 4-County Broadband Project.
- 7.6 Mya Toon- Vote to award ITB for Flood Mitigation, Acquisition & Demolition Project to Smart Recycling Inc.
- 7.7 Brooke Wright- Vote on contract with McCormick Law Firm.
- 7.8 Jason Yorks- Vote on the purchase of the 2015 Cat Water Truck in the amount of \$239,000.00. 2021 budgeted item.

- 7.9 Ken George- Vote on agreement with Smith Detection in the amount of \$3,941.20/year for 5 years-total \$19,706.00. 2021-2026 budgeted item.
- 7.10 Ken George- Vote on agreement with Robinson Concrete in the amount of \$17,500.00.
- 7.11 Nancy Ackley- Vote on agreement for CCYSB Centre County Youth Services Bureau 2021-2022.
- 7.12 Kristin McLaughlin- Vote on Center for Independent Living of Northcentral PA CDBG FFY18 Subrecipient Agreement in the amount of \$100,000.00.
- 7.13 Kristin McLaughlin- Vote on CDBG FFY2018 Budget Revision.
- 7.14 Kristin McLaughlin- Vote on CDBG Procurement Policy.
- 7.15 Matthew McDermott- Vote on appointment for Airport Authority. Krista Paternostro-Bower.

8.0 COMMISSIONER COMMENT

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Tuesday September 28, 2021 at 10:00A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.