

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, September 14, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Krista Rogers- Proclamation for Childhood Cancer Awareness Month

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens- pending information

3.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 3.1 Prison- Kevin S. Styer, Full-Time Administrative Change, Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective: 9/14/21.
- 3.2 Courts-Judge Linhardt- Joseph C. Ruby, Full-Time Replacement, Law Clerk II, Paygrade 11, \$54,178.73/Salary. Effective: 10/3/21.
- 3.3 Pre-Release- Rickie Sue Berkheiser, Full-Time Replacement, Female Resident Supervisor/Cook, Paygrade 5, \$15.602783/Hourly. Effective: 9/19/21.
- 3.4 Pre-Release- Paige Emerick, Full-Time Replacement, Female Resident Supervisor, Paygrade 5, \$15.37/Hourly. Effective: 9/20/21.

4.0 INFORMATION ITEMS

Mya Toon- Acknowledge Rebid for Food Products.

5.0 ACTION ITEMS

- 5.1 Mya Toon- Vote to approve Resolution 2021- 10 for the donation of surplus property to Muncy Borough Police Department.
- 5.2 Mya Toon- Vote to award a portion of the food products bid to Keyco Distributors.
- 5.3 Mya Toon- Vote on contract with Centre County Correctional Facility Inmate Housing Contract.
- 5.4 Mya Toon- Acknowledge the list of contracts approved by the Director of Administration for the month of August.
- 5.5 Jason Yorks- Vote on Amendment to adjust labor rates to the Professional Service Agreement with Bestline.
- 5.6 Jenny Picciano- Vote on STEP 2021 PHARE Subrecipient Agreement (Urgent Need Program) in the amount of \$25,000.00. 2021 Budgeted item.
- 5.7 Jenny Picciano- Vote on STEP 2021 PHARE Subrecipient Agreement (Supportive Housing Program) in the amount of \$265,000.00. Budgeted item.
- 5.8 Jenny Picciano- Vote on STEP 2021 PHARE Subrecipient Agreement (Homes-in-need Program) in the amount of \$225,000.00.
- 5.9 Jenny Picciano- Vote on Greater Habitat for Humanity STEP 2021 PHARE Subrecipient Agreement in the amount of \$63,000.00. 2021 Budgeted item.

6.0 COMMISSIONER COMMENT

7.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

- 8.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on Tuesday September 21, 2021 at 10:00A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza,330 Pine Street, Williamsport, PA 17701.