

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, August 24, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 INFORMATIONAL SERIES:
County Departments and what they do for you.

* Jennifer M McConnell | Director of Court Services

3.0 BID OPENINGS

Krista Rogers-
Request for Proposal for Printing of Absentee Ballots and Mail in Ballots

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 09/01/2021 to be paid on 08/25/2021 in the amount of \$2,392,558.67.

5.0 TDA ACTIONS

Roxanne Grieco – Approve update to the TDA Report

- 5.1 RMS- Transfer Station- Re-Title Tipping Floor Coordinator paygrades 5/6 to Truck Driver, paygrades 5/6.
- 5.2 RMS- Support- Retitle Support Floater, paygrades 5/6 to Equipment Fueler paygrades 5/6.

Recess Commissioners Meeting for the Salary Board

6.0 SALARY BOARD

Roxanne Grieco – Approve update to the following salary schedule(s):

- 6.1 Recruiting and Retention package for the 911 Center.
- 6.2 Controllers request to Recreate the positions in the Controller’s office that were transferred to the Office of Budget and Finance.
- 6.3 Controllers request to Restore the Controller as Secretary of the Salary Board.
- 6.4 Adjourn Salary Board Actions

Reconvene Commissioners’ Public Meeting

7.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 7.1 DPS- Communications- Arianna Warnagiris, Administrative Change start date change, Full-Time Replacement, Telecommunicator I (WOE), Paygrade 6, \$16.46/ hourly. Effective: 8/23/21.
- 7.2 Soil Conservation- Matthew J. Long, Full-Time Replacement/Promotion, Conservation District Manager, paygrade 11, \$51,053.83. Effective 9/5/21.
- 7.3 Pre-Release- Tamika Allen, Full-Time Replacement, Female Resident Supervisor, paygrade 5, \$15.37/hourly. Effective 9/5/21.

8.0 INFORMATION ITEMS

Mya Toon- Acknowledge the County will be requesting bids for a flood plain housing remediation project.

9.0 ACTION ITEMS

- 9.1 Mya Toon- Vote on agreement with Vestige Digital Investigations Contract.
- 9.2 Mya Toon- Vote on Amendment to MOU with Roads to Freedom, Center for Independent Living of North Central PA.
- 9.3 Mya Toon- Vote to award Hazardous Material Response Fund Grant Agreement with PEMA in the amount of \$21,019.00. 2021 budgeted item.
- 9.4 Mya Toon- Vote to award Radiation Emergency Response Fund Grant Agreement with PEMA in the amount of \$5,876.00. 2021 budgeted item.
- 9.5 Jerry Kennedy- Vote on the Purchase of 3 new Stenograph machines for the Court Reporters for the total price of \$15,435. Budgeted item.

- 9.6 Jenny Picciano- Vote on 2021 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant contract with PHFA for 2020-submitted grant.
- 9.7 Jason Yorks- Vote on Change Order #1 for the Transfer Station Chute Upgrade Project in the amount of \$30,000.00. Budgeted item.
- 9.8 Jason Yorks- Vote on Change Order #1 for the Landfill Gas Well Installation Project in the amount of \$643,532.00. Budgeted item.

10.0 COMMISSIONER COMMENT

11.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday August 31, 2021 at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.