

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, August 10, 2021**  
**10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Proclamation Presentation- National Health Center Week - August 8 -14

**2.0 INFORMATIONAL SERIES:**  
**County Departments and what they do for you.**

\*Ken George – Maintenance Department

**3.0 INFORMATION ITEM**

Matthew McDermott- Recruiting and Retention issues at the 911 center.

**4.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 08/18/2021 to be paid on 08/11/2021 in the amount of \$1,128,815.61.

**5.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 Sheriff- Sherrie L. Hook, Full-Time Replacement, Clerk III, Paygrade 4, \$16.51/hourly. Effective: 8/22/21.
- 5.2 Courts- Joanne Matty, Part-Time Replacement, Tipstaff, Paygrade 1, \$10.18/hourly. Not to exceed 1000 hours annually. Effective 8/16/21.

- 5.3 Sheriff- Glenn A. Murchison Jr., Full-Time Replacement, Deputy Sheriff, Paygrade DS, \$18.34/hourly. Effective 8/23/21.
- 5.4 Pre-Release- Melinda Sutton, Full-Time Replacement, Resident Supervisor, Paygrade 5, \$15.37/hourly. Effective 8/16/21.
- 5.5 Maintenance- Ruby Savin, Full-Time Replacement, Custodial Worker, Paygrade 2. \$11.91/hourly. Effective 8/16/21.

## 6.0 ACTION ITEMS

- 6.1 Mya Toon- Vote on agreement with Don Martino for professional services. 2021 budgeted item.
- 6.2 Mya Toon- Vote on Contracts approved by the Director of Administration for the month Of July.
- 6.3 Matthew McDermott- Vote on NG-911 Letter of Engagement.
- 6.4 Jason Yorks- Vote on Award of Gas Well Installation and Modification Project to R&L Development in the amount of \$1,499,466.00.
- 6.5 Shannon Rossman- Vote on amendment to agreement for WMWA - ACT13 - Mosquito Creek Water Main Project.
- 6.6 Beth Baylor- Vote on Amendment to Agreement with North Mountain 2021 in the amount of \$500.00 & four loads of stone biennial. 2021 budgeted item.
- 6.7 Matthew McDermott- Vote on Agreement of Sale between Lycoming County and City of Williamsport.

## 7.0 COMMISSIONER COMMENT

## 8.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

## 9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday August 17, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.