

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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WILLIAMSPORT, PA 17701

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Agenda
Tuesday, July 27, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Proclamation to be presented: Paralegal Week and Paralegal Day

2.0 INFORMATIONAL SERIES:
County Departments and what they do for you.

Jerry Kennedy – Information Services

3.0 BID OPENINGS-

Krista Rogers- Bid openings for Inmate Detention - Supplies & Clothing

4.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 08/04/2021 to be paid on 07/28/2021 in the amount of \$4,043,185.81.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 Prison- Danielle T. Smith, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.46/ hourly. Effective 8/1/2021.
- 5.2 Prison- Luke Chubb, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/ hourly. Effective 8/1/2021.

- 5.3 Prison- Jennifer Gies, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.46/ hourly. Effective 8/1/2021.
- 5.4 Planning & Community Development- Christopher Hodges, Full-Time Replacement/Promotion, Subdivision & Land Development Administrator, Paygrade 7, \$35,642.46/Salary. Effective 8/8/2021.

Recess Commissioners' Public Meeting

6.0 BOARD OF ASSESSMENT REVISIONS- Brook Wright

- 6.1 Convene Board of Assessment Revision
- 6.2 Vote on Real Estate Refund:
 - 44-315-135 – William Barto - \$259.76
 - 48-233-126.B – Samuel & Jane Slattery - \$108.34
- 6.3 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Mya Toon- Vote to revise Policy 702 – Commissioners' Meetings and Agendas.
- 7.2 Tiffany Krajewski- Vote to approve the 2021 PHFA Conditional Award Letter for 2021 PHARE Funding in the amount of \$948,000.00. 2021 budgeted item
- 7.3 Matthew McDermott- Approve Agreement of Sale between Lycoming County and City of Williamsport.

8.0 COMMISSIONER COMMENT

9.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday August 3, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.