

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, July 20, 2021**  
**10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Employee Service Awards:  
**Mark Anderson- Assessment- 10 years**  
**Cody Beck- Prison- 10 years**  
**Scott Konkle Receiving Retirement Clock -35 years**

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 07/28/2021 to be paid on 07/21/2021 in the amount of \$1,421,330.46.

**3.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 3.1 RMS-Transfer Station- Justin Kontz, Full-Time Replacement/Promotion, Transfer Station Supervisor, Paygrade 7, \$19.84/ hourly. Effective: 7/25/21.
- 3.2 District Attorney- Gwendeleen Brion- Full-Time Replacement, Paralegal, Paygrade 6, \$16.76/Hourly. Effective: 8/2/21.
- 3.3 Adult Probation- Calla Buffington- Full-Time Replacement, Clerk III, Paygrade 4, \$14.09/Hourly. Effective: 7/26/21.
- 3.4 Prison- Christopher R. Page- Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.46/Hourly. Effective 8/1/21.

#### **4.0**     **INFORMATION ITEMS**

- 4.1     Mya Toon- Acknowledge the County will be requesting bids for a paving project at 2107 Lycoming Creek Road, Williamsport, PA 17701.
- 4.2     Mya Toon- Acknowledge Invitation to Bid for Food Products.
- 4.3     Mya Toon- Acknowledge the County will be requesting proposals for the production and delivery of absentee ballots and mail-in ballots to support election operations.
- 4.4     Kristin McLaughlin- Acknowledge the FFY 2021 CDBG Project Review.

#### **5.0**     **ACTION ITEMS**

- 5.1     Mya Toon- Vote on 2nd Addendum to the MOU between Lycoming County and Pennsylvania College of Technology.
- 5.2     Jerry Kennedy- Vote on RMS Network and Telephone Infrastructure Upgrade.
- 5.3     Ken George- Vote on Amendment to Agreement TurnKey Construction-flood wall in the amount of \$800.00. 2021 Budgeted item.
- 5.4     Jason Yorks- Vote on purchase 2015 Cat Water Truck in the amount of \$239,000.00. 2021 budgeted item.
- 5.5     Jason Yorks- Vote on Purchase of 2021 Cat Telehandler in the amount of \$166,425.00. 2021 budgeted item.
- 5.6     Jason Yorks- Vote on Purchase of Caterpillar D8T Dozer in the amount of \$338,695.00. Not 2021 budgeted item. 2022 budgeted item.
- 5.7     Kristin McLaughlin- Vote on FFY 2020 CDBG-CV Subrecipient Agreement in the amount of \$55,000.00.
- 5.8     Kristin McLaughlin- Vote on FFY 2020 CDBG-CV Subrecipient Agreement in the amount of \$19,776.00.
- 5.9     Kristin McLaughlin- Vote on FFY 2020 PSA in the amount of \$117,800.00.
- 5.10    Kristin McLaughlin- Vote on FFY 2018 SEDA-COG PSA Amendment 3 in the amount of \$108,120.00.
- 5.11    Kristin McLaughlin- Vote on Lycoming County Housing Authority - MOU Environmental Reviews 2022-2026.
- 5.12    Kristin McLaughlin- Vote on FFY2020 CDBG-CV Subrecipient Agreement in the amount of \$55,583.00.

**6.0 COMMISSIONER COMMENT**

**7.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**8.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday July 27, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.