

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, July 13, 2021**  
**10:00 A.M.**

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

**2.0 BID OPENINGS-**

Nicki Gottschall- Landfill Gas Wells, Liquid Pumps & Air Compressors

**3.0 INFORMATIONAL SERIES:**

**County Departments and what they do for you.**  
**Gregory Bonsall- Conservation District**

**4.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 07/21/2021 to be paid on 07/14/2021 in the amount of \$1,120,686.99.

**5.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 RMS-Resource Recovery- James E. Schneider, Full-Time Replacement, Materials Recovery Facility Maintenance Specialist, Paygrade 8, \$20.01/ hourly. Effective: 7/19/21.
- 5.2 RMS- Operators- Charles E. Snyder, Full-Time Replacement, Equipment Operator, Paygrade 6, \$18.00/hourly. Effective: 7/19/21.
- 5.3 Vote on personnel actions processed in the month of June 2021

## **6.0 INFORMATION ITEMS**

6.1 Mya Toon- Lycoming County ERAP Update 6.22.21

## **7.0 ACTION ITEMS**

- 7.1 Mya Toon- Acknowledge the list of contracts approved by the Director of Administration for the month of June.
- 7.2 Mya Toon- Vote on Grant & Monitoring Agreement with River Valley Health & Dental in the amount of \$25,000.00.
- 7.3 Mya Toon- Vote to award the bid for food products to Keyco Distributors, Inc.; Feesers, Inc., and Sysco.
- 7.4 Jason Yorks- Vote on Dedication and Assignment Agreement of Landfill Conveyance System by Gregg Township Municipal Authority.
- 7.5 Mark Anderson- Vote on approval or disapproval of Real Estate Refund for 811 Park Pl, Williamsport PA 17701.
- 7.6 Adrienne Stahl- Vote on Longo, Jeana – Conflict Atty-Amend-2021-22. 2021 budgeted item.
- 7.7 John Lavelle- Approve RK Webster contract for engineering services related to our utility elevation project in the amount of \$15,922.00.
- 7.8 Shannon Rossman- Vote on UGI Pipeline Investment Program Subrecipient Agreement 2.This is a budgeted item (Act 13 and Grant Funds) Grant Funds in the amount of \$287,379 are being received from PA CFA and the County if matching the remaining funds with Act 13 in the amount of \$552,389.

## **8.0 COMMISSIONER COMMENT**

## **9.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

## **10.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday July 20, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.