

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, June 15, 2021**  
**10:00 A.M.**

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Jennifer Wilson from the First Community Foundation to speak about Rider Park Renovation.
- 1.7 Presenting Proclamation - Waste and Recycling Workers Week
- 1.8 Informational Series: County Departments and what they do for you.  
Jason Yorks-Resource Management Services

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Brandy Clemens – Approve accounts payable cash requirements report for invoices due through 06/23/2021 to be paid on 06/16/2021 in the amount of \$693,635.31.

**3.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 3.1 Coroner- Mary-Louise Paucke, Full-Time Replacement Deputy Coroner Paygrade 7, \$18.26/Hourly. Effective 6/28/21.
- 3.2 Maintenance- William S. Buck, New Position, Temporary Electrician, Paygrade 11, \$35.0/Hourly. Effective 6/21/21.
- 3.3 Domestic Relations- Jennifer M. Blauch, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/Hourly. Effective 9/5/21.

- 3.4 Treasurer- Makenzie Bartlow, Part-Time Replacement Clerk I-Not to exceed 1000 hours annually, Paygrade 2, \$11.05/Hourly. Effective 7/12/21.
- 3.5 Treasurer-Alexis Newcomer, Part-Time Replacement Clerk I- Not to exceed 1000 hours annually, Paygrade 2, \$11.05/Hourly. Effective 7/12/21.

#### **4.0 INFORMATIONAL ITEM**

- 4.1 Gregory Bonsall - Acknowledge the Conservation District will be requesting proposals for a Pennsylvania Envirothon Executive Director Host Organization.

#### *Recess Commissioners' Public Meeting*

#### **5.0 Public Hearing for Lycoming County Zoning Ordinance & Subdivision and Land Development Ordinance Text Amendments.**

- 5.1 Hear public comments
- 5.2 Adjourn Hearing

#### *Reconvene Commissioners' Public Meeting*

#### **6.0 ACTION ITEMS**

- 6.1 Tiffany Krajewski- Adoption of Ordinance 2021-02: Lycoming County Zoning Ordinance and Subdivision and Land Development Ordinance Text Amendments.
- 6.2 Doug Forrester- Vote on Client Services Agreement with Integrity Health. Not 2021 budgeted item.
- 6.3 Mya Toon- Vote on MOU for Act 198 funds with West Branch Drug and Alcohol for the assessment and treatment of adult DUI and/or drug offenders in the amount of \$40,000.00. 2021 budgeted it by the Courts.
- 6.4 Mya Toon- Vote on MOU for Act 198 funds with West Branch Drug and Alcohol for prevention and case management or treatment of juvenile probation clients in the amount of \$10,000.00. 2021 budgeted it by the Courts.
- 6.5 Mya Toon- Acknowledge the list of Agreements approved by the Director of Administration for the month of May. 2021 budgeted items.
- 6.6 Mya Toon- Vote on Amendment to Agreement with Woody Williams Foundation, Inc. in the amount of \$50,607.00. Act 13 Legacy Funds.

- 6.7 Jerry Kennedy- Vote on Agreement with e-Plus for core network switch support renewal in the amount of \$22,400.63. 2021 budgeted item.
- 6.8 Director McDermott- Vote on appointment of new Director for Children & Youth to Matthew Salvatori.
- 6.9 Beth Baylor- Vote on Improvement Guarantee Agreement with Wolf Township in the amount of \$307,391.00. 2021 budgeted item.
- 6.10 Beth Baylor- Vote on Amendment to Agreement with the City of Williamsport.
- 6.11 Beth Baylor- Vote on Addendum to Agreement with the City of Williamsport for police dispatch services.
- 6.12 Jenny Picciano- Vote on Amendment to Agreement with City of Williamsport for Brodart Neighborhood Improvement Program in the amount of \$2000,000.00. 2015 PHARE funds.
- 6.13 Jenny Picciano- Vote on Amendment to Agreement with the City of Williamsport for Historic Properties Rehabilitation Program in the amount of \$225,000.00. 2016 PHARE funds.
- 6.14 Jenny Picciano- Vote on Amendment to Agreement with the City of Williamsport for Park Avenue Neighborhood Rental Rehabilitation Program in the amount of \$200,000.00. 2019 PHARE funds.

**7.0 COMMISSIONER COMMENT**

**8.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday June 22, 2021 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.