

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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LYCOMING COUNTY BOARD OF COMMISSIONERS
Public Meeting Agenda
Tuesday, November 9, 2021
10:00 A.M.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 11/17/2021 to be paid on 11/10/2021 in the amount of \$490,736.63.

3.0 TDA ACTIONS

Roxanne Grieco – Approve update to the TDA Report

- 3.1 Budget & Finance-
Reclassify Administrative Specialist, paygrade 5/6 to Junior Accountant, paygrade 7.
Effective: 10/31/21

Recess Commissioners Meeting for the Salary Board

4.0 SALARY BOARD

Roxanne Grieco – Approve update to the following salary schedule(s):

- 4.1 Budget & Finance-
Reclassify Administrative Specialist, paygrade 5/6 to Junior Accountant, paygrade 7.
Effective: 10/31/21
- 4.2 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 5.1 Budget & Finance- Michele M. McDermott, Full-Time Reclassification Junior Accountant, Paygrade 7, \$40,500.68/Salary. Effective: 11/14/21.
- 5.2 District Attorney- Assistant County Detective, Administrative Change remains part-time, Paygrade PAD, \$23,66725/Hourly. Effective: 10/17/21.
- 5.3 Budget & Finance- Lori Weston, Full-Time Replacement Lead Fiscal Technician, Paygrade 7, \$25.07/Hourly. Effective: 11/14/21.
- 5.4 Facilities Management- Mark F. Bennardi, Full-Time Reclassification Maintenance Manager, Paygrade 10, \$58,725.00/Salary. Effective: 10/31/21.
- 5.5 Facilities Management- Nathan T. Tucker, Full-Time Reclassification Maintenance III. Paygrade 8, \$23.00/Hourly. Effective: 10/31/21.
- 5.6 Facilities Management- Gregory J. Costa, Full-Time Reclassification Maintenance III. Paygrade 8, \$24.00/Hourly. Effective: 10/31/21.
- 5.7 Facilities Management- Joseph A. Kyle, Full-Time Reclassification Maintenance Supervisor. Paygrade 9, \$27.00/Hourly. Effective: 10/31/21.
- 5.8 Facilities Management- Todd Marino, Full-Time Replacement Maintenance III-HVAC. Paygrade 8, \$23.00/Hourly. Effective: 11/14/21.
- 5.9 Domestic Relations- Greta L. Davis, Full-Time Replacement Domestic Relations Attorney, Paygrade 11, \$59,151.32/Salary. Effective: 11/14/21.
- 5.10 Domestic Relations- Sue A. Clayton, Full-Time Promotion/Replacement Deputy DRO, Paygrade 11, \$60,799.32/Salary. Effective: 11/14/21.
- 5.11 DPS-Communications- Tyler A. Fetterman, Part-Time Replacement Telecommunicator II, Paygrade 7, \$18.00/Hourly, not to exceed 1000 hours annually. Effective: 11/14/21.
- 5.12 DPS-Communications- Katie DeSanto, Full-Time Reclassification Telecommunicator II, Paygrade 7, \$18.48/Hourly/ Effective: 11/14/21.
- 5.13 Planning & Community Development- William I. Clees, Full-Time Replacement Natural Resource Planner, Paygrade 8, \$38,933.97/Salary. Effective: 11/15/21.
- 5.14 Planning & Community Development- Sherrie L. Hook, Full-Time Replacement Clerk IV, Paygrade 5, \$18.16/Hourly. Effective: 11/14/21.
- 5.15 RMS-Transfer Station- Anthony Mitchell, Full-Time New Position Truck Driver, Paygrade 6, \$18.00/Hourly. Effective: 11/15/21.
- 5.16 Adult Probation- Riley M. Thomas, Full-Time Reclassification, Adult Probation Officer, Paygrade APO, \$21.95/Hourly. Effective: 11/14/21.

Recess Commissioners Meeting for the Zoning Hearing

6.0 PUBLIC HEARING

Mark Haas- Proposed Zoning Map Amendment for Limestone Township

Reconvene Commissioners' Public Meeting

Recess Commissioners Meeting for the Board of Assessments

7.0 BOARD OF ASSESSMENT REVISIONS

Brooke Wright-
Certifying the tax rolls for 2022

Taxable Parcels – 51977	Assessment – 5,754,958,921
Exempt Parcels - 2058	Assessment – 1,025,971,130
Totals Parcels - 54035	Assessment – 6,780,930,051

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

- 8.1 Roxanne Grieco- Vote on personnel actions processed in the month of October 2021.
- 8.2 Brooke Wright- Vote on agreement with Pictometry International Corp – Amount is \$688,251.35 spread over 7 years from 2021 - 2027.
- 8.3 Ken George- Vote on 2. Amendment to contract for Fire/Security at 2107 Lycoming Creek Road-Solomon Bldg in the amount of \$392.86. 2021 budgeted item.
- 8.4 Dave Goodwin- Vote on Juvenile Probation Services Grant Award Notification/Invoice.
- 8.5 Dave Goodwin- Vote on agreement with Chor Youth and Family Services.
- 8.6 Christopher Ebner- Vote on 2021-2022 CJAB T-A and Training Grant Application FY2021-2022.
- 8.7 Shannon Rossman- Vote to approve Keystone Communities Program Grant Agreement with DCED for the Timber Run Industrial Park Project in the amount of \$500,000.
- 8.8 Matthew McDermott- Vote to approve Program Management Agreement for The Emergency Food Assistance Program (TEFAP) with the Pennsylvania Department of Agriculture.
- 8.9 John Lavelle- Vote to Approve HMGP 4267 Grant Agreement Replacement.
- 8.10 Jenny Picciano- Vote to Approve submission of 2021 PHARE Grant application to PHFA for seven projects in the amount of \$952,534.

- 8.11 Jason Yorks- Vote to approve the 2022 Rate Sheets for the Landfill and Transfer Station.
- 8.12 Jason Yorks- Vote to approval the purchase 2021 Cat 450 Backhoe Loader for the Transfer Station in the amount of \$149,945.00.
- 8.13 Jason Yorks- Vote to approve the purchase of 2021 Cat 725 Haul truck in the amount of \$310,216.
- 8.14 Jason Yorks- Vote to approval the purchase of Motorola Radio Repeater System in the amount of \$75,115.45. 2022 Budgeted item.
- 8.15 Jason Yorks- Vote to approve the rental agreement for a Cat D8 Dozer to be used on an as needed basis as a spare. Budgeted item.
- 8.16 Rodney Morehart- Vote on Nutrient credit contract with Knouse Foods.
- 8.17 Rodney Morehart- Vote on Nutrient credit contract with Republic Services.
- 8.18 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Wayne & Ruth Vandine.
- 8.19 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Theodore & Tracey Barbour.
- 8.20 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Bishcroft Farm, LLC.
- 8.21 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Charles Bosch.
- 8.22 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Ernest Brown.
- 8.23 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Evan & Amy Brown.
- 8.24 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Mary Buddendorf & James McCoy.
- 8.25 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Bernard & Diane Dincher.
- 8.26 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Bradley Gavitt.
- 8.27 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Glade Run Farms, LLC.
- 8.28 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with John & Wanda Harvey.
- 8.29 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with JRT Farms.
- 8.30 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Patricia & Cameron Koons.

- 8.31 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Harold & Joan London.
- 8.32 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Lost Brook Farms, Inc.
- 8.33 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Richard & Karen Mowery.
- 8.34 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Russell & Marie Reitz.
- 8.35 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Harry & Diana Rogers.
- 8.36 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Schrack Farms Resources.
- 8.37 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Michael & Vanessa Sherman.
- 8.38 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Jeremie Snyder.
- 8.39 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Thomas & Daisy Styer.
- 8.40 Rodney Morehart- Vote on Lycoming Nutrient Trading Contract with Charles & Bonnie Ulmer.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING The next Commissioners Public Meeting will be held on Tuesday November 16, 2021 at 10:00A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza,330 Pine Street, Williamsport, PA 17701