

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Agenda**  
**Tuesday, October 12, 2021**  
**10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Proclamation- Domestic Violence Awareness month
- 1.7 Proclamation- National Cybersecurity Month
- 1.8 Informational Series: "County Departments and what they do for you".  
Dave Goodwin- JPO

**2.0 BID OPENINGS**

- Krista Rogers –
- Printing of Absentee Ballots and Mail-In Ballots

**3.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

Brandy Clemens– Approve accounts payable cash requirements report for invoices due through 10/20/2021 to be paid on 10/13/2021 in the amount of \$2,496,098.43.

**4.0 PERSONNEL ACTIONS**

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 Adult Probation- Taryn K. Bierly, Full-Time Replacement/Promotion Clerk IV Paygrade 5, \$15.50/hourly. Effective: 10/17/21.
- 4.2 Adult Probation- Angelina Missigman, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/hourly. Effective: 10/18/21.
- 4.3 Courts-MDJ Lepley- Sophie Lauer, Full-Time Replacement Clerk III, Paygrade 4, \$14.09/hourly. Effective: 10/18/21.
- 4.4 RMS-Support- Brian R. Hillis, Full-Time Replacement/Promotion, Mechanic, Paygrade 6, \$18.31/hourly. Effective: 10/31/21.

- 4.5 Planning & Community Development- Heather L. George, Full-Time Replacement/Promotion Zoning Officer, Paygrade 6, \$33,596.69/salary. Effective: 10/17/21.
- 4.6 Pre-Release- Lane M. Gibson, Part-Time Replacement Pre-Release Driver, Paygrade 3, \$12.03/hourly- not to exceed 1000 hours annually. Effective: 10/18/21.
- 4.7 Pre-Release- Jill S. Kinley, Full-Time Replacement, Resident Supervisor, Paygrade 5, \$15.37/hourly. Effective: 11/1/21.
- 4.8 DPS-Communications- Chelsea L. Ridgeway, Full-time title and job code change, Telecommunicator Trainee, Paygrade 6, \$16.76/hourly. Effective: 10/17/21.
- 4.9 DPS-Communications- Arianna N. Warnagiris, Full-time title and job code change, Telecommunicator Trainee, Paygrade 6, \$16.76/hourly. Effective: 10/17/21.
- 4.10 DPS-Communications- Katie J. DeSanto, Full-time title, job code, title and rate change- Telecommunicator I call taker, Paygrade 6, \$17.60hourly. Effective: 10/17/21.
- 4.11 DPS-Communications- Clinton W. Frackman, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$18.534712/hourly. Effective: 10/17/21.
- 4.12 DPS-Communications- Alexander M. Haefner, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$18.534712/hourly. Effective: 10/17/21.
- 4.13 DPS-Communications- Brenton J. Pflieger, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$18.534712/hourly. Effective: 10/17/21.
- 4.14 DPS-Communications- Igasha Brown, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$19.00086/hourly. Effective: 10/17/21.
- 4.15 DPS-Communications- Timothy W. Boush, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$20.45951/hourly. Effective: 10/17/21.
- 4.16 DPS-Communications- Mark T. Miller, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$21.920095/hourly. Effective: 10/17/21.
- 4.17 DPS-Communications- Samantha L. Gordner, Full-time title and job code change, Telecommunicator II, Paygrade 7, \$19.673519/hourly. Effective: 10/17/21.
- 4.18 DPS-Communications- Stephanie M. Andrus, Full-time title and job code change, Telecommunicator III, Paygrade 8, \$24.083727/hourly. Effective: 10/17/21.
- 4.19 DPS-Communications- Ashley L. Deitrick, Full-time title and job code change, Telecommunicator III, Paygrade 8, \$22.29/hourly. Effective: 10/17/21.
- 4.20 DPS-Communications- Jacob E. Winter, Full-time title and job code change, Telecommunicator III, Paygrade 8, \$22.829172/hourly. Effective: 10/17/21.
- 4.21 DPS-Communications - Dustin Williams, Full-time title and job code change, CAD Training Coordinator/Telecommunicator II, Paygrade 9, \$24.52/hourly. Effective: 10/17/21.

- 4.22 District Attorney- Full-Time Assistant County Detective, Paygrade AD, \$23.66725/hourly. Effective: 10/17/21.

## 5.0 INFORMATION ITEMS

- 5.1 Mya Toon- Acknowledge the County will be requesting bids for Coroner Truck Module. Informational Item.

## 6.0 ACTION ITEMS

- 6.1 Mya Toon- Vote to approve Emergency Resolution 2021-13 to Armstrong Township communications tower for fiber replacement in the amount of \$19,865.00.
- 6.2 Mya Toon- Acknowledge the list of contracts approved by the Director of Administration for the month of September.
- 6.3 Shannon Rossman- Vote on Timber Run Industrial Park UGI Natural Gas Extension in the amount of \$870,000.000.
- 6.4 Jerry Kennedy- Vote on the Prison Security Camera Systems Upgrade.
- 6.5 Nancy Ackley- Vote on agreement with Jefferson City OH 2021-2022.
- 6.6 Kristin McLaughlin- Vote on the CDBG FFY2018 West Branch Regional Authority Subrecipient Agreement in the amount of \$659.77. Not a budgeted item.
- 6.7 Jenny Picciano- Vote on the YWCA Northcentral PA - 2021 PHARE Subrecipient Agreement in the amount of \$70,000.00. Budgeted item.
- 6.8 Kristin McLaughlin- Vote on the Section 3 Action Plan.
- 6.9 Eve Adrian- Vote on the Request for approval for Municipal Solid Waste Plan Update grant submission in the amount of \$82,500.00.
- 6.10 Wendy Hastings- Vote on the DOH EMS Contract.

## 7.0 COMMISSIONER COMMENT

## 8.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0** **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on Tuesday October 19, 2021 at 10:00A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.