

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
TUESDAY, DECEMBER 21, 2021  
10:00 A.M.**

**ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED**

- Operations Item 1.7 Removed: Recognition of Jersey Shore High School Football Team on fourth consecutive District 4 Class AAAA Title. Item shall be moved to a later meeting date.
- Lauren Bower – Human Resources: Roxanne Grieco, Temporary HR Special Projects, Part Time New Position, Paygrade 14, \$46.75/hour, not to exceed 500 hours annually, Effective 12/27/21 (Personnel Actions, 6.1).
- Commissioners – Acknowledge the Clinton Township Fire Company for donating a fire truck as well as supplies to a fire company in Kentucky devastated by recent deadly tornadoes (Information Item, 7.1).
- Mya Toon – Acknowledge the County will be requesting bids for a no-till drill (Information Item 7.2).

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Acknowledge Christie Shimp on her retirement

**2.0 BID OPENING**

- 2.1 Krista Rogers – Open the following bid:
  - Tire Recycling for LCRMS
  - Truck Scale System Rebuild for LCRMS

**3.0 ACCOUNTS PAYABLE CASH REQUIREMENT**

- 3.1 Brandy Clemens – Approve accounts payable cash requirement report for invoices due through 12/22/2021 to be paid on 12/12/2021.

#### **4.0 TDA ACTIONS**

- 4.1 Lauren Bower – Approve update to the TDA Report:
- Human Resource: Create a Part Time Temporary HR Special Projects Position, Paygrade 14, Effective 12/27/2021.

#### *Recess Commissioners' Public Meeting for the Salary Board*

#### **5.0 SALARY BOARD**

- 5.1 Convene Salary Board.
- 5.2 Lauren Bower – Approve the following salary board action:
- Human Resources: Create a Part Time Temporary HR Special Projects Position, Paygrade 14, Effective 12/27/2021.
- 5.3 Adjourn Salary Board

#### *Reconvene Commissioners' Public Meeting*

#### **6.0 PERSONNEL ACTIONS**

- 6.1 Lauren Bower – Approve the following personnel action(s):
- Human Resources: Roxanne Grieco, Temporary HR Special Projects, Part Time New Position, Paygrade 14, \$46.75/hour, not to exceed 500 hours annually, Effective 12/27/21.
  - Pre-Release Center: Marsha A. Thomas, Female Resident Supervisor, Full Time Replacement, Paygrade 5, \$15.37/hour, Effective 12/27/2021.

#### **7.0 INFORMATION ITEM**

- 7.1 Commissioners – Acknowledge the Clinton Township Fire Company for donating a fire truck as well as supplies to a fire company in Kentucky devastated by recent deadly tornadoes.
- 7.2 Mya Toon – Acknowledge the County will be requesting bids for a no-till drill (100% grant funded).

#### **8.0 ACTION ITEMS**

- 8.1 Mya Toon – Vote to approve Amendment to Agreement with Murphy, Butterfield & Holland, PC.
- 8.2 Mya Toon – Vote to approve CCAP and PCCD grant award for Criminal Justice Advisory Board Technical Assistance and Training (2022 budgeted item).
- 8.3 Mya Toon – Vote to approve DCNR grant Amendment for the Susquehanna River Walk Extension project (2022 budgeted item).
- 8.4 Mya Toon – Vote to approve Agreement with Columbia County Board of Commissioners.

- 8.5 Mya Toon – Vote to approve Agreement with Scotilla Psychological Services, LLC.
- 8.6 Mya Toon – Vote to award ITB for Collection and Disposal of Trash and Recyclable Materials for Lycoming County Facilities to Fred Hamm, Inc.
- 8.7 Kate Nickles – Vote to approve Agreement with Steelfusion Clinical Toxicology Laboratory LLC (2022 budgeted item).
- 8.8 Kate Nickles – Vote to approve Agreement with Forensic Pathology Associates/Health Network Laboratories (2022 budgeted item).
- 8.9 Jason Yorks – Vote to approve Landfill Leachate Treatment Agreement with Kelly Township Municipal Authority (2022 budgeted item).
- 8.10 Jason Yorks – Vote to approve Agreement with Deacon Equipment Company, Inc. (2022 budgeted item).
- 8.11 Jason Yorks – Vote to approve Agreement with Highway Equipment and Supply Company (2022 budgeted item).
- 8.12 Shannon Rossman – Vote to approve Redevelopment Assistance Capital Program (RACP) funding for the Lycoming County Levee Improvement II project (2022 budgeted item).
- 8.13 John Lavelle – Vote to approve DEP grant Amendment for Watershed Protection Grant Program.
- 8.14 Beth Baylor – Vote to approve Agreement with Keystone Communication, LLC.

**9.0 COMMISSIONER COMMENT**

**10.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**11.0 NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on **Tuesday, December 28, 2021, at 10:00 A.M.** in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.