

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, MAY 5, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 BID OPENING

1.1 None

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

2.1 *Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1 Cash Requirements Report through May 13, 2020 for payment on May 6, 2020.

3.0 EMPLOYEE SERVICE AWARDS

3.1 Corrections Employee Week: May 4-8

3.2 Internal Auditors Awareness Month

3.3 Conservation District Week: May 3-9

3.4 Stephen E. Rippy Retirement

4.0 TDA ACTIONS

None

5.0 PERSONNEL ACTIONS

5.1 Domestic Relations: Jessica Dodson, Full-Time Reclassification Domestic Relations Attorney, Paygrade 11 \$50,548.35.
Effective 5/3/20.

5.2 Approve HR Activity report for the month of April 2020

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

7.1 None

8.0 ACTION ITEMS

8.1 Mya Toon- Approve Agreement with Marks, McLaughlin & Dennehy to interview and hold hearings for mental health commitment cases at various counties not to exceed \$5000.00 annually.

8.2 Mya Toon- Review contracts for the month of March approved by the Director of Administration.

8.3 Mya Toon- Approve Agreement with PEMA to authorize and recertify Northridge Group, Inc. serve as the primary hazardous material response team for Lycoming County for hazardous material coverage.

8.4 Mya Toon- Approve emergency repairs to Armstrong Tower with Keystone Communications, Inc. not to exceed \$15,000.00.

8.5 Chelsea Blair- Approve U.S. Department of Homeland Security Pre-Disaster Mitigation Grant Agreement in the amount of \$45,000 Total Award \$15,000 Cost Match.

8.6 Cindy Newcomer- Agreement with Montgomery Area School District delegating school tax collection power to the County of Lycoming in the amount of \$1.50 per tax bill issued.

8.7 Ed Robbins- Agreement with Outside In to provide child welfare services for juvenile probation.

8.8 John Lavelle- Cooperation Agreement with the County of Tioga, the County of Clinton, the County of Lycoming, and the SEDA-COG Joint Rail Authority for submission of a joint grant application for the 2020 BUILD grant in the amount of \$29,782,244.

8.9 Forrest Lehman- Approve Notice of Intent to request and accept Grant Funds pursuant to the Coronavirus Aid, Relief and Economic Security (“CARES”) Act to be used for the prevention of, preparation for, and response to COVID-19 for matters relating to the 2020 Federal election cycle.

8.10 Forrest Lehman- Approve Notice of Intent request and accept Grant Funds pursuant to the Consolidated Appropriations Act of 2020 (Public Law 116-93), to “make payments to states for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements.

8.11 Director McDermott- Agreement with TextBehind, Inc. to implement and maintain its inmate non-privileged mail management system at the County Prison to perform mail-screening functions to ensure no contraband items are transmitted to the Prison mailroom.

9.0 **BOARD OF ASSESSMENT REVISIONS**

None

10.0 **COMMISSIONER COMMENT**

11.0 **PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 **NEXT SCHEDULED MEETING**

The next public meeting will be held on **Tuesday May 12, 2020, at 10:00 A.M** in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.