

Commissioners:  
SCOTT L. METZGER  
*Chairman*  
TONY R. MUSSARE  
*Vice Chairman*  
RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*  
J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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## **LYCOMING COUNTY BOARD OF COMMISSIONERS PUBLIC MEETING AGENDA TUESDAY June 23, 2020 10:00 A.M.**

### **1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

### **2.0 Bid Openings**

- 2.1 Lycoming County Multi-Hazard Mitigation Plan Update

### **3.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT**

- 3.1 \*Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):
  - 3.1.1 Accounts Payable Cash Requirement through July 08, 2020 for payment on June 24, 2020 in the amount of \$1,195,461.75.

### **4.0 TDA ACTIONS**

- 4.1 Roxanne Grieco – Approve update to the TDA Report.
  - 4.1.1 Reclassify one (1) Maintenance I position to a Maintenance III position, paygrade 7/8 effective 6/28/20.
  - 4.1.2 Remove one (1) PT Veteran Affairs Assistant Position, paygrade 6/7. Effective 6/13/20.

## **5.0 PERSONNEL ACTIONS**

- 5.1 Roxanne Grieco – Approve the following personnel actions:
- 5.1.1 Prison-: Josh Hewlett, as Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, Salary of \$17.23/hour. Effective 6/29/20.
  - 5.1.2 Courts: Patricia Condo, as Part-Time Tipstaff, Paygrade 1, Salary of \$10.08/hour not to exceed 1000 hours annually. Effective 6/29/20.
  - 5.1.3 Maintenance: Andrew S. Soboleski, as Full-Time Reclassification Maintenance III, Paygrade 7, Salary of \$18.08/hour. Effective 6/28/20.
  - 5.1.4 Sheriff: Carl J. Finnerty, as Full-Time Replacement Deputy Sheriff, Paygrade DS, Salary of \$18.34/hour. Effective 7/6/20.

### ***Recess Commissioners' Public Meeting***

## **6.0 SALARY BOARD ACTIONS**

- 6.1 Roxanne Grieco – Approve update to Salary Schedule.
- 6.1.1 Reclassify one (1) Maintenance I position to a Maintenance III position, paygrade 7/8 effective 6/28/20.
  - 6.1.2 Remove one (1) PT Veteran Affairs Assistant Position, paygrade 6/7. Effective 6/13/20.

### ***Reconvene Commissioners' Public Meeting***

## **7.0 REPORTS/INFORMATION ITEMS**

- 7.1 Mya Toon-RFP for Employee Health & Wellness Clinic
- 7.2 Mya Toon-RFP for Health Insurance Broker

## **8.0 ACTION ITEMS**

- 8.1 Mya Toon- Approve COVID-19 County Relief Block Grant application to the Department of Community and Economic Development to offset the County's cost of COVID-19 response in the amount of \$1,000,000.00.
- 8.2 Mya Toon- Approve Resolution 2020-13 to authorize and designate the Chairman Commissioner to submit the COVID-19 County Relief Block Grant application to the Department of Community and Economic Development.
- 8.3 Mya Toon- Approve Resolution 2020-12 to authorize and designate Chairman Commissioner as the official to execute all appropriate documents and agreements between Lycoming County and the Commonwealth of Pennsylvania relating to the RACP Levee Improvement grant. In the amount of \$1,000,000.00.
- 8.4 Mya Toon- Award BJA Coronavirus Emergency Supplemental Funding Program grant application to prevent, prepare for, and respond to the coronavirus in the amount of \$58,008.00.
- 8.5 Mya Toon- Approve application to PHFA CARES Rent Relief Program for rental assistance in the amount of \$460,000.00.
- 8.6 Mya Toon- Approve Amendment to Subrecipient Agreement with STEP, Inc. to revise the MATP single trip rate in the amount of \$62.43.
- 8.7 Jason Yorks- Approve the purchase of a new hay baler from Rovendale Ag & Barn Inc. in the amount of \$27,194.75.
- 8.8 John Lavelle- Approve Change Order No. 3 with HRI, Inc. and Larson Design Group to decrease the project costs by \$2,593.47 and extend the projection completion date to May 15, 2020, due to COVID-19 in the amount of \$323,310.33.
- 8.9 Ed Robbins- Approve Agreement with Centre County Youth Services Bureau for child welfare services for Juvenile Probation.
- 8.10 Shannon Rossman- Approve Amendment to Zoning Ordinance 2020-01, Hunting Preserve Use.
- 8.11 Matthew McDermott- Discuss Roads to Freedom Center for Independent Living funding request to transition individuals with disabilities out of congregate living settings into home services through the Disaster Relocation and Relief Program in the amount of \$250,000.00.

**9.0 BOARD OF ASSESSMENT REVISIONS**

None

**10.0 Commissioner Comment**

**11.0 PUBLIC COMMENT** Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next public meeting will be held on Thursday, June 25, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**13.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING**