

Commissioners:  
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*Chairman*  
TONY R. MUSSARE  
*Vice Chairman*  
RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*  
J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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## LYCOMING COUNTY BOARD OF COMMISSIONERS WORK SESSION AGENDA TUESDAY, April 21, 2020 10:00 A.M.

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 BID OPENING**

1.1 None

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT**

2.1 \*Krista Rogers/Nicki Gottschall – Approve the following Accounts Payable Cash Requirement Report(s): **PENDING INFORMATION**

**3.0 EMPLOYEE SERVICE AWARDS**

None

**4.0 TDA ACTIONS**

None

**5.0 PERSONNEL ACTIONS**

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Prison- Zachary G. Balliet, Full-time Correctional Officer 1 Cook  
Change in job code only. Job Code 404 Paygrade CO1, \$17.917/ hourly  
Effective: 5/3/20.

**6.0 SALARY BOARD ACTIONS**

None

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

## **7.0 REPORTS/INFORMATION ITEMS**

None

## **8.0 ACTION ITEMS**

**8.1** Chris Brewer/Beth Johnson/Matt McDermott -Enactment of an Ordinance, Numbered 2020-03 as presented by Special Counsel to the County, which ordinance would be used to refinancing and reduce debt service payments by the County.

**8.2** Chris Brewer/John Lavelle/Scott Williams -Enactment of an Ordinance, Numbered 2020-04, as presented by Special Counsel to the County, which ordinance would be used in the rehabilitation or replacement of seventeen bridges within the County, infrastructure improvements to 4th Street in Williamsport and various other transportation projects. Management System with BTM Software Solutions in the amount of \$9,350.00.

**8.3** Ed Robbins- Approve Agreement with Clear Vision Residential Treatment Services, Inc. to provide child welfare services for juvenile probation.

**8.4** Jason Yorks- Approve grant 903 grant application to the Department of Environmental Protection in the amount of \$35,985.06.

**8.5** Ken George- Second Amendment to Agreement with Lutron Services Co., Inc to extend the term of the Agreement for the Courthouse until March 31, 2023.

**8.6** Jenny Picciano- Second Amendment to Agreement with Armstrong Township for the Sylvan Dell Conservation Land Project to revise the grant budget.

**8.7** Kristin McLaughlin- Approve CDBG Language Access Plan for the County of Lycoming, Jersey Shore Borough, Montoursville Borough, and South Williamsport Borough

**8.8** Kristin McLaughlin- Approve CDBG Citizens Participation Plan for County of Lycoming, Jersey Shore Borough, Montoursville Borough, and South Williamsport Borough.

**8.9** Kristin McLaughlin- Approve Resolution 2020- to appoint Matthew McDermott as the CDBG Language Access Coordinator for the County of Lycoming.

## **9.0 BOARD OF ASSESSMENT REVISIONS**

9.1 Real estate refund for 17-002-509 – Daniel Robbins - \$2907.45.

9.2 Real estate exonerations. Please see attached list.

## **10.0 COMMISSIONER COMMENT**

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

**11.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next public meeting will be held on Tuesday April 28, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**