

Commissioners:

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Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, JANUARY 28, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 BID OPENING
NONE

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

2.1 *Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1 Accounts payable cash requirement report through February 5, 2020 for payment on January 29, 2020 of \$ 831,468.53.

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report

3.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.

4.0 PERSONNEL ACTIONS

4.1 Roxanne Grieco – Approve the following personnel actions:

4.1.1 DPS: Communications, Garrett McKinney, Full-Time, Coordinator/GIS Specialist, Paygrade 8, \$41,118.42. Effective 2/10/20.

***A recurring agenda item that requires action each Tuesday.**

An agenda item that requires action on Tuesday.

- 4.1.2 District Attorney: Full-Time, Replacement Assistant County Detective, Paygrade AD, \$23.09/hourly. Effective 2/10/20.

5.0 SALARY BOARD ACTIONS

- 5.1 Roxanne Grieco – Approve update to Salary Schedule effective 12/1/2019.
 - 5.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.
 - 5.1.2 Appoint Special County Detectives to participate in the Roving DUI Patrols for the 24- month period January 1, 2020 through December 31, 2021.

6.0 REPORTS/INFORMATION ITEMS

- 6.1 Paula Young will be presented with her 10- year service pin on Thursday.
- 6.2 Jersey Shore FBLA Club will be attending Thursday’s Public meeting to present the FBLA Proclamation.
- 6.2 Mya Toon- Invitation to Bid Food Products

7.0 ACTION ITEMS

- 7.1 Ken George – Amendment to Agreement with Kourt Security Partners, LLC a/b/a/ Select Security for the Courthouse Access Control System in the amount of \$1,164.00 per month.
- 7.2 Chelsea Blair- Agreement with Wood Environment & Infrastructure Solutions, Inc. for construction oversight and inspection services for the rehabilitation and replacement of relief wells project amount of \$273,531.00.
- 7.3 Karl Demi – Purchase request with Central Square Technologies for 2020 annual software maintenance agreement renewal for eFinance Plus.
- 7.4 Mya Toon - Award Contract for Bread Products to Bimbo Bakeries on a per item as needed basis.
- 7.5 Jason Yorks - Agreement with West Physics Consulting, LLC to support the existing radiation monitoring program for LCRMS.
- 7.6 Jason Yorks- Amendment Number 3 to the Agreement with Highway Equipment & Supply Company Inc. for service and repairs.
- 7.7 Jason Yorks- Purchase Request with Susquehanna Motor Company Inc. for LCRMS repair of 2013 Mack CHU613 Semi Truck Tractor in the amount of \$11,636.91.

***A recurring agenda item that requires action each Tuesday.**

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8.0 BOARD OF ASSESSMENT REVISIONS

- 8.1 Brooke Wright – Approve Real Estate Refunds:
15-309-207 – David & Mary Moore - \$22.23
40-003-218 – MS Realty LLC - \$136.29
40-003-220 – MS Realty LLC - \$4.55

8.2 Brooke Wright – Approve Real Estate Exemptions: Please see attached list.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Thursday, January 30, 2020, at 10:00 A.M. in the Commissioner’s Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

***A recurring agenda item that requires action each Tuesday.**

An agenda item that requires action on Tuesday.