

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY September 15, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0**

1.5 Public Comment (Agenda Items Only) **None**

2.0 BID OPENINGS

2.1 Pavement Parking Lot Projects

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through September 30, 2020 for payment September 16, 2020 in the amount of \$1,410,060.28. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.

- 4.1 Prison- Trenton Peasley, Full-Time Replacement, Maintenance III
Paygrade 8, \$19.81/ Hourly. Effective 9/20/20.

Recess Commissioners' Public Meeting

5.0 BOARD OF ASSESSMENT REVISIONS- Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.

- 5.1 Convene Board of Assessment Revision
- 5.2 Brooke Wright- Vote on Real Estate Exemptions
- 5.3 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

- 6.1 Lauren Strausser- Transfer Station on West Third Street in Williamsport, will be closed Friday, September 25 and will reopen to the public and waste haulers on Tuesday, September 29 at 8:30am.
- 6.2 Shannon Rossman- Lycoming County CARES Act County Relief Block Grant. **This became an action item: Mr. Mirabito moved to approved allocation of 1st round of funds. Mr. Mussare 2nd the motion. Approved 3-0.**

- 6.3 Mya Toon- RFP for Leachate Storage Tank Liner

7.0 ACTION ITEMS

- 7.1 Tiffany Krajewski- Appoint Romuald Andraka to Full Zoning Hearing Board Member, term to expire 12/31/2020. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.2 Shannon Rossman- Vote on Amendment to Agreement with Larson Design Group to extend the project completion date. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.3 Mya Toon- Reject all bids received for Lycoming County Third Street Plaza Dryvit Repairs. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.4 Mya Toon- Vote on 5-Year Agreement with Diakin Applied for preventative maintenance on the Prison chiller in the amount of \$31,340.00. **Mr. Mussare moved to approved. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 7.5 Mya Toon- Review list of contracts approved by the Director of Administration for The month of August. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.6 Kristin McLaughlin- FFY 2020 Community Development Block Grant Project Selection. **Mr. Mirabito moved to approved. Mr. Mussare 2nd the motion. Approved 3-0.**

8.0 COMMISSIONER COMMENT: None

9.0 PUBLIC COMMENT: John Shireman, Jersey Shore- Asking how the Grant funds will be distributed throughout the School districts and also making comments in regards to article in the newspaper about the Airport.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Meeting will be held on Tuesday September 22, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

[https://www.youtube.com/channel/UCSRDCV2YEbfon
PDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos)