

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY July 14, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved. 3-0.**
- 1.5 Public Comment (Agenda Items Only) **none**

2.0 BID OPENINGS **None**

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved. 3-0.

- 3.1** Nicki Gottschall- Accounts Payable Cash Requirement Report through July 9, 2020 for payment on July 9, 2020 in the amount of \$ 527,903.62.

4.0 TDA ACTIONS- None

5.0 PERSONNEL ACTIONS: Mr. Mirabito moved to approve all. Mr. Mussare 2nd the motion. Approved. 3-0.

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Planning & Community Development-Alyssa M. Henry, as Full-time replacement, Hazard Reduction Planner, Paygrade 9, Salary/\$42,179.89. Effective 7/22/20.

5.1.2 District Attorney-Central Processing: Frederick March, as Part-Time Replacement Central Processing Officer, not to exceed 1000 hours annually, Paygrade CPO, Salary \$18.34/Hour. Effective 7/20/20.

5.1.3 Planning & Community Development: Austin Dailey, as Full-Time Replacement Transportation Planner, Paygrade 8, Salary \$41,821.65. Effective 7/28/20.

6.0 SALARY BOARD ACTIONS- None

7.0 REPORTS/INFORMATION ITEMS

7.1 RFP for Engineering and Surveying Services for Hughesville Water Authority Tower Site.

8.0 ACTION ITEMS

8.1 Nancy Ackley- Vote on Agreement with George Junior Republic in Pennsylvania to provide child welfare services for juvenile probation.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved. 3-0.

8.2 Jason Yorks- Vote on Master Services Agreement with Civil & Environmental Consultants, Inc. to provide engineering and environmental consulting for Resource Management Services.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved. 3-0.

8.3 Jason Yorks- Vote on Consent Order and Agreement with the Department of Environmental Protection in the amount of \$20,000.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved. 3-0.

8.4 Jason Yorks- Vote on the purchase of (2) new mobile lifting posts with accessories from ARI Phoenix, Inc. in the amount of \$18,242.01.
Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Mr. Mussare voted no. Approved. 2-0.

8.5 Jason Yorks- Vote on purchase of new air compressor with C.H. Reed in the amount of \$10,482.54. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved. 3-0.

9.0 **COMMISSIONERS COMMENT: Mr. Metzger read a letter written by Chief Hope. He also spoke about the equipment purchased for the Sheriff's Department and reviewed different types of equipment purchased and pricing.**
Mr. Mussare mentioned the new order by the Govenor in regards to 14 day quarantine if returning from an area that is a red spot for Covid-19. The Commissioners will need to discuss in the near future.
In addition, Mr. Mussare spoke about Live Streaming our meetings and that he voted against it 8/15/20. He asks the question, is this the time to be adding additional expenses?
Mr. Mirabito commented on spending. He believes we need to weigh the harm against need. He also spoke about law enforcement and the current l ssues.

10.0 **PUBLIC COMMENT** Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman. Misty Dion and Jody Baney from the Center for Independent Living both spoke in regards to closed caption and Jody spoke about having a child with Autism. Please view the video for full details.

11.0 **NEXT SCHEDULED MEETING**
The next Work Session will be held on Tuesday, July 21, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.
There will be no meeting Thursday, July 16, 2020.

12.0 **ADJOURN THE COMMISSIONERS' PUBLIC MEETING**

******Please refer to video recording of meeting
for more detailed information.**

<https://www.youtube.com/watch?v=DVGbHon-1Oo>