

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY December 8, 2020
10:00 A.M.**

Present:

Commissioner Metzger

Commissioner Mussare

Commissioner Mirabito

Director McDermott

Solicitor Smith- Via Phone

1.0 OPERATIONS Prayer and Pledge of Allegiance led by Mr. Metzger.

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve.
Mr. Mussare 2nd the motion. Approved 3-0.**

1.5 Public Comment (Agenda Items Only) **None**

2.0 Bid Openings

2.1 Food Products for the 1st Quarter of 2021

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through December 16, 2020 for payment December 9, 2020 in the amount of \$2,308,378.03.

4.0 ACTION ITEMS

- 4.1 Mya Toon –Vote on Agreement with National Medical Services, Inc. for expert consultation, forensic laboratory services, including but not limited to, laboratory testing services, the preparation of reports, and/or court related testimony and court appearance costs. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.2 Mya Toon- Acknowledge the contracts approved by the Director of Administration for the month of November. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.3 Mya Toon - Vote on Agreement with PharmChem, Inc. to extend the term until September 30, 2021. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.4 Mya Toon - Vote on Agreement with CyberGenetics for expert consultation, forensic laboratory services; including but not limited to, laboratory testing services, the preparation of reports, and/or court related testimony and court appearance costs. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.5 Mya Toon – Vote on Agreement with Columbia County for the housing of prisoners on an as needed basis. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.6 Mya Toon- Vote on purchase of a room disinfectant system for DPS in the amount of \$15,998. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.7 Mya Toon- GEO Contract Extension for the Reentry Service Center. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.8 John Lavelle - Vote on FEMA grant application for the Lawshee Run Culvert Replacement Project in the amount of \$9,160,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

- 4.9 John Lavelle – Vote on Designation of Agent Resolution to designate Mya Toon to act on all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) or the Pre-Disaster Mitigation (PDM) program. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.10 Shannon Rossman- Vote on the submission of Coordinator Funding Program grant application with DCED for a Watershed Implementation Plan in the amount of \$100, 000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.11 Shannon Rossman - Vote on the allocation of COVID-19 County Relief Block Grant funds to Lycoming County businesses, non-profits, fire companies and municipalities, including their Subrecipieint agreements, as attached hereto. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.12 Steve Simms – Vote on Change Order No. 2 with Barton and Loguidice, D.P.C to make improvements to the existing piping outside the County Landfill's pump house in the amount of \$6,354.00 **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.13 Steve Simms -Vote on Agreement with WSP USA Corporation for a period of one year or until November 6, 2021, for the purpose of performing the 2020 Annual Aerial Photography & Topographic Mapping Services at the LCRMS Landfill Site in the amount of \$10,425.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 4.14 Matthew McDermott- Vote on Lycoming County Water and Sewer Authority Board Members. **William Henry, Donald Konkle and Mike Philbin.** **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.15 Matthew McDermott- Vote on Lycoming County Conservation District Board Members. **Richard Mirabito, Paul Wentzler and Ton Hamm.** **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 4.16 Matthew McDermott- Vote on Lycoming County Authority Board Members. Reappointment of **Karen Young, Ron Frick and Jennifer Wilson.** **Mr. Mussare moved to approve. Mr. Metzger 2nd the motion. Approved 3-0.**

4.17 Nicki Gottschall – Discuss the remaining balance of the 2020 Actuarially Determined Employer Contribution (ADEC) in the amount of \$ 945,444.00. Mr. Metzger moved to approve. Mr. Mirabito 2nd the motion. Mr. Mussare opposed. Approved 2-0.

5.0 COMMISSIONER COMMENT:

Mr. Metzger-

*Spoke about Covid-19 and encourages everyone to continue to be cautious. It is exciting news that the Vaccine will be here soon. He asked Director McDermott to speak in regards to the Vaccines and Director McDermott said “the full plan is on the CDC Website. We are just waiting for instructions on the next level.” Mr. Metzger said we are looking forward to ending the Pandemic.

*In regards to ACT 77. Mr. Metzger asks that everyone please contact your Legislators. ACT 77 needs changed.

Mr. Mirabito-

*Speaking in regards to the phone call the Commissioners had with a Mayor from Ohio yesterday. She explained the processes she has taking to keep her employees safe.

*He also believes implementing contact tracing would be very beneficial to us.

*Additional conversation between Commissioners continued in regards to Covid-19.
(Please refer to Video)

6.0 PUBLIC COMMENT

None- In person

Online comment via Youtube- Mc Greene- Many comments made. (please refer to video)

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday December 15, 2020, at 10:00 A.M. in the Commissioner’s Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video
recording of meeting for
more detailed information.**

[https://www.youtube.com/channel/UCSRDC
V2YEBfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEBfonPDRfPMnEuw/videos)