

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
TUESDAY December 29, 2020  
10:00 A.M.**

**Present:**

**Commissioner Metzger**

**Commissioner Mussare**

**Commissioner Mirabito-via phone**

**Director McDermott**

**Solicitor Smith- Via Phone**

**1.0 OPERATIONS Prayer and Pledge of Allegiance led by Mr. Metzger.**

**1.1 Opening Prayer**

**1.2 Pledge of Allegiance**

**1.3 Convene Commissioners' Public Meeting**

**1.4 Approve the Minutes of the Previous Meeting- Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**1.5 Public Comment (Agenda Items Only) None**

**2.0 BID OPENING**

**2.1 *Matt McDermott***

**Bread Products: No Bids Received, *rebid scheduled for 01/05/2021***

### **3.0     REPORTS/INFORMATION ITEMS**

- 3.1     *Matt McDermott***  
**Bids for the purchase of golf carts for the Lycoming County White Deer Golf Course has been extended from January 04, 2021 to January 11, 2021**

### **4.0     ACTION ITEMS**

- 4.1     *Matt McDermott***  
**Set the following salary schedule for Lycoming County Elected Official(s):**  
**-Sheriff**

Office	2022	2023	2024	2025
Sheriff	\$70,545.55	\$71,956.46	\$73,395.59	\$74,863.50

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 4.2     *Matt McDermott***  
**Set the following salary schedule for Lycoming County Elected Official(s):**  
**-Tax Collectors**

Office	2022	2023	2024	2025
Tax Collectors	\$3.00/Bill	\$3.00/Bill	\$3.25/Bill	\$3.25/Bill

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 4.3     *Scott Metzger***  
**Discuss and approve Director of Administration Salary**  
**Mr. Mussare moved to approve. Mr. Metzger 2<sup>nd</sup> the motion. Mr. Mirabito opposed. Approved 2-0.**

- 4.4     *John Lavelle***  
**Vote on Designation of Agent Resolution for the Hazard Mitigation Grant Program.**  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

- 4.5     *Shannon Rossman***  
**Vote on Agreement with Delta Development Group, Inc. to provide development and planning services for 2021**  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 4.6     *Forrest Lehman***  
**Vote on Amendment to Agreement with David A. Smith Printing, Inc. to extend the term until December 31, 2021 for the 2021 Municipal and Primary Election**  
**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.7** *Matt McDermott*

**Approve Extension of Covid-19 Disaster Declaration**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.8** *Matt McDermott*

**Approve Workers compensation renewal proposal for 2021 at \$404, 039 which is an \$29, 332 increase from last year's premium of 374,707. Premium increase due to increase in payroll and experience modification.**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.9** *Matt McDermott*

**Approve additional funding to the Central Pennsylvania Food Bank in the amount of \$15,000.00**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.10** *Matt McDermott*

**Approve amendment to Commissioner Resolution allowing for the extension of the term of members of the Lycoming County Planning Commission pending final legal review of draft resolution by County Solicitor**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.11** *Matt McDermott*

**Approve the appointments/reappointments to the following Lycoming County Boards:**

**4.11.1 Lycoming County Agriculture Land Preservation Board  
Reappointment(s): Term(s) ending on December 31, 2023  
-Marilyn Ely  
-Larry Fry**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.11.2 Lycoming County Planning Commission  
Reappointment: term ending December 31, 2021  
-Carl Nolan  
Appointment: term ending December 31, 2024  
-Jason Bogle**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

**4.11.3 Lycoming County Zoning Hearing Board  
Reappointment(s): Term(s) ending on December 31, 2025  
-William J Klein  
-Romuald Andraka**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

## **5.0     COMMISSIONER COMMENT:**

**Mr. Metzger-**

- We are excited to hear about ShoVac.
- Please take the virus serious and stay safe. We prayer for the Community. Follow the CDC's recommendations.

**Mr. Mussare-**

- It's been a long year on many levels. Our County is strong. We believe the people are still there and willing to serve. Looking forward to 2021.

**Mr. Mirabito-**

- Comments/discussion about Covid-19. Lycoming County is 19<sup>th</sup> in the Country in regards to Covid-19. He would like a resolution passed urging people to social distance and wear masks. He wants to commit funding to testing. Not just employees all people in the County.

## **6.0     PUBLIC COMMENT**

**Online comments:**

**mc greene:**

**But the voter does not know what the machine recorded after casting a vote. The system need a way to give feed-back to the voter after inserting their paper vote into the machine.**

**How are the votes transmitted to the State Department? I cannot get an answer from them.**

**If the final tally is submitted by computer, there continues to be an opportunity for fraud.**

**Mr. Lehman offered an opinion regarding the Georgia election to me when we discussed this topic. This is concerning.**

**I agree that there are other topics that need to be addressed, but I wish to currently comment on the topic upon which I commented at this time. Thank you for understanding.**

**\*\*Director Lehman replied to mc greene's comments.**

**Bill Fenderson**

**So this make the county run better I think not way done you talk about all the crime that is going and a way to try to put a stop to this!**

**Bill Fenderson**

**Why don't you talk about the new jobs coming to the county as of right now and how this is going to help the tax roll and money coming in to the county?**

**\*\*Mr. Metzger said we have new businesses coming in and jobs coming back. Example: Digger & ShopVac. We will continue to work with the Chamber and businesses.**

**Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.**

**7.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday, January 05, 2021, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*\*Please refer to video  
recording of meeting for  
more detailed information.**

[https://www.youtube.com/channel/UCSRDC  
V2YEBfonPDRfPMnEuw/videos](https://www.youtube.com/channel/UCSRDCV2YEBfonPDRfPMnEuw/videos)