

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, September 8, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

- 2.1 Courts- MDJ Frey- Tiffany Nunn, Full-Time Replacement, Clerk III Paygrade 4, \$13.95/ Hourly. Effective 9/21/20.
- 2.2 Public Defender- Tyler S. Calkins, Full-Time Replacement, Assistant Public Defender, Paygrade APD, \$53,282.64/Salary. Effective 9/14/20.
- 2.3 Prison- Keith F. Gleckl Jr., Full-Time Replacement Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 9/22/20.
- 2.4 Domestic Relations- Jennifer L. James, Full-Time Replacement Domestic Relations Officer, Paygrade DRO, \$42,836.33/Salary. Effective 9/21/20.
- 2.5 Courts- Judge Butts- Janine M. Haughton, Full-Time Replacement, Law Clerk, Paygrade 8, \$38,548.49/Salary. Effective 10/12/20.
- 2.6 Controller- Cynthia M. Burnett, Full-Time Replacement/Promotion, Financial Technician, Paygrade 6, \$18.18/Hourly. Effective 9/20/20.

3.0 REPORTS/INFORMATION ITEMS

3.1 Mya Toon- Acknowledge revision to the County's Purchasing Manual to reflect grant-related purchases

3.2 Thursday- Acknowledging Childhood Cancer Awareness Month

3.3 Thursday- Acknowledging National Payroll Week

4.0 ACTION ITEMS

4.1 Mya Toon- Vote to award RFP for a Reentry Program Coordinator.

4.2 Mya Toon- Vote on Emergency Resolution.

4.3 Jason Yorks- Vote on Changer Order No. 5 with Barton & Longuidice and R & L Development Company to extend the completion date by 15 days

5.0 COMMISSIONER COMMENT

6.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Meetings will be held on **Tuesday September 8, 2020 and Thursday September 10**, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.