

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, September 29, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Vote on the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT Pending Information

- 2.1 Nicki Gottschall- Accounts Payable Cash Requirements Report

3.0 PERSONNEL ACTIONS

Roxanne Grieco – Vote on the following personnel actions:

- 3.1 Prison- Kodie A. Hess, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 10/11/20.
- 3.2 Prison- Acacia J. Bobotas, Full-Time Replacement, Female Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 10/11/20.
- 3.3 Vote on Personnel actions report for the month of September 2020.

4.0 REPORTS/INFORMATION ITEMS

- 4.1 Mya Toon- Announce the RFP for the installation of kitchen hood fire suppression system.

5.0 ACTION ITEMS

- 5.1 Jerry Kennedy- Vote on the renewal purchase of network monitoring services with Center for Internet Security in the amount of \$10,680.00.
- 5.2 Lauren Strausser- Vote on Municipal Recycling Program Performance Grant Application.
- 5.3 Jeff Hutchins- Vote on Declaration of Disaster Emergency.
- 5.4 Mya Toon- Recommend award for ITB for Food Products
- 5.5 Mya Toon- Vote on License Agreement with Dean L. Edwards to license access to property to complete necessary and required surveys and land clearing activities to construct a public safety radio tower and related structures in the amount of \$1500.00/annually.
- 5.6 Mya Toon- Vote on Amendment to Lease Agreement with McMorris Family Trust to extend the lease term for (20) years to use land space for Bald Eagle Tower in the amount of \$500.00/annually.
- 5.7 Mya Toon- Recommend award RFP for engineering and surveying services for Hughesville Water Authority tower site to PennCore Consulting in the amount of \$109,880.00.
- 5.8 Mya Toon- Recommend award RFP for Professional Consulting Engineering Services to Century Engineering, Inc. as the primary consultant engineer and Larson Design Group as the backup consultant engineer to the Lycoming County Planning Commission.
- 5.9 Mya Toon- Vote on Pennsylvania Commission on Crime & Delinquency Subgrant Award Letter for the Coronavirus Emergency Supplemental Funding In the amount of \$87,771.00.
- 5.10 Mya Toon- Vote on Amendment to Professional and Administrative Services Agreement with SEDA-COG related to the COVID-19 County Relief Block Grant.

6.0 COMMISSIONER COMMENT

7.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Tuesday October 6, 2020**, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.