

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, September 1, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

- 2.1 Nicki Gottschall- Food Products

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT PENDING INFO

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through September XX, 2020 for payment August XX, 2020 in the amount of \$ XXXXXXXX

4.0 TDA ACTION

Roxanne Grieco – Approve update to the TDA Report:

- 4.1 DPS- Change FT EMA Administrative Assistant position, paygrades 5/6 to PT Clerk III, paygrade 4.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

- 5.1 Domestic Relations- Jennifer Blauch, Full-Time Replacement, Clerk III Paygrade 4, \$13.95/ Hourly. Effective 9/8/20.
- 5.2 Prison- Michael S. Blake, Full-Time Replacement, Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 9/8/20.
- 5.3 Juvenile Probation- Ty A. Kanouff, Full-Time Replacement Juvenile Probation Officer, Paygrade JPO, \$21.95/Hourly. Effective 9/8/20.
- 5.4 Maintenance- Patrick E. Wright, Full-Time Replacement Custodial Worker, Paygrade 2, \$11.79/ Hourly. Effective 9/8/20.
- 5.5 Roxanne Grieco- Vote on Personnel Actions for August 2020.

Recess Commissioners' Public Meeting

6.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to Salary Schedule:

- 6.1 Convene Salary Board Actions
- 6.2 DPS- Change FT EMA Administrative Assistant position, paygrades 5/6 to PT Clerk III, paygrade 4.
- 6.3 Adjourn Salary Board Actions

7.0 BOARD OF ASSESSMENT REVISIONS

- 7.1 Convene Board of Assessment Revision
- 7.2 Brooke Wright- Vote on Real Estate Exonerations
- 7.3 Adjourn Board of Assessment Revisions

Reconvene Commissioners' Public Meeting

8.0 REPORTS/INFORMATION ITEMS

8.1 Mya Toon- Vote to award RFP for a Reentry Program Coordinator.

9.0 ACTION ITEMS

9.1 Brooke Wright- Vote on Resolution 2020-26. Establishing four year duration of terms for Board of Assessment Appeals.

9.2 Krista Rogers- Payment of 2020 ADEC discussion.

9.3 Jason Yorks- Vote on the purchase of (4) spools for the Tarping machine at RMS from Tarpomatic, Inc.

9.4 Jason Yorks- Vote on Amendment to Agreement with Cummins Inc., d/b/a C Cummins Sales and Service

9.5 Nancy Ackley- Vote on Agreement with Mid Atlantic to provide child welfare services for the Juvenile Probation Office.

9.6 Nancy Ackley- Vote on Agreement with Diversified Treatment Alternative Centers to provide child welfare services for the Juvenile Probation Office.

9.7 Nancy Ackley- Vote on Agreement with White Deer Run, LLC d/b/a Cove Prep to provide child welfare services for the Juvenile Probation Office.

9.8 Nancy Ackley- Vote on Agreement with Adelphoi Village to provide child welfare services for the Juvenile Probation Office.

9.9 Nancy Ackley- Vote on Agreement with Community Specialists Corp d/b/a the Academy to provide child welfare services for the Juvenile Probation Office.

9.10 Nancy Ackley- Vote on Agreement with Crossroads Counseling, Inc. to provide intensive home-based child/family services, abuse resolution, recovery treatment services, and extend evaluation services for the Juvenile Probation Office.

9.11 Nancy Ackley- Vote on Agreement with Justiceworks Youthcare, Inc. to provide opportunities and supervision for youth to fulfill their court-imposed community service and restitution obligations for the Juvenile Probation Office.

9.12 Nancy Ackley- Vote on Agreement with C. Townsend Velkoff , M.S. to provide psychotherapy services for the Juvenile Probation Office.

9.13 Nancy Ackley- Vote on Agreement with Summit School Inc., d/b/a Summit Academy to provide child welfare services for the Juvenile Probation Office.

- 9.14 Mark Egly- Vote on Agreement with Human Services Development Fund contract with Firetree Place to provide life skills educational services.
- 9.15 Mark Egly- Vote on submission of the Lycoming County Children and Youth and Juvenile Justice Services Needs Based Plan and Budget request for the fiscal year July 1, 2021 to June 30, 2022.
- 9.16 Mark Egly- Vote on the Child Welfare Information System Data Sharing Agreement with the PA Department of Human Services for October 1, 2020 through September 30, 2021.
- 9.17 Mark Egly- Vote on Agreement with Confer Home Health Services, LLC for adult homemaker services.
- 9.18 Mark Egly- Vote on Agreement with American Rescue Workers for emergency shelter services.
- 9.19 Mark Egly- Vote on Agreement with YWCA, Liberty House for emergency shelter services.
- 9.20 Mark Egly- Vote on Agreement with Jersey Shore Summer Recreation, Inc., for life skills educational services.
- 9.21 Mark Egly- Approve Agreement with Project CoffeeHouse for the Montgomery Summer Alive program.
- 9.22 Director McDermott- Commissioners' to announce new members of the Lycoming County Recreation Authority.

10.0 **COMMISSIONER COMMENT**

11.0 **PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 **NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Tuesday September 8, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.