

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, August 25, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

- *Engineering and Surveying Services for Hughesville Water Authority Site
- *Professional Engineering Consulting Services
- *TSP Dryvit Repairs.

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through September 2, 2020 for payment August 19, 2020 in the amount of \$ 1,740,251.77.

4.0 TDA ACTION

Roxanne Grieco – Approve update to the TDA Report:

- 4.1 Voter Services- Create one (1) PT Clerk III position, paygrade 4.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

- 5.1 District Attorney- Brittini Aungst, Full-Time Replacement, Clerk III Paygrade 4, \$13.95/ Hourly. Effective 8/31/20.
- 5.2 RMS-Transfer Station- Jeff O’Connor, Full-Time Replacement, Truck Driver, Paygrade 6, \$16.59/Hourly. Effective: 8/31/20.
- 5.3 Prison- Alexa E. McDevitt, Full-Time Replacement. Correctional Officer Relief (Reserve), Paygrade CO1, \$17.23/Hourly. Effective: 9/1/20.
- 5.4 Prison- Taylor A. Emerick, Full-Time Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly Effective: 9/22/20.
- 5.5 Prison- Olivia L. Katzmaier, Full-Time Replacement Correctional Officer Relief (M/F), Paygrade CO1, \$17.23/Hourly. Effective: 9/8/20.
- 5.6 Prison- Trenton E. Peasley, Full-Time Replacement Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 9/1/20.

Recess Commissioners’ Public Meeting

6.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to Salary Schedule:

- 6.1 Voter Services- Create one (1) PT Clerk III position, paygrade 4.

Reconvene Commissioners’ Public Meeting

7.0 REPORTS/INFORMATION ITEMS

- 7.1 Jason Yorks- ITB for replacement belt conveyor system at the transfer station.
- 7.2 Jason Fink- Round 2 Awards Funding Completed.
- 7.3 Mya Toon- ITB for Pavement Replacement of Pre-Release Center, Lysock View Complex, and Executive Plaza Parking Lot.
- 7.4 Thursday- Wendy Hastings- Presenting County Emergency Medical Services Awards.
- 7.5 Thursday- Proclamation for Child Support Month

8.0 ACTION ITEMS

- 8.1 Mya Toon- Vote on MOU with the City of Williamsport for 2018 Edward Bryne Memorial Justice Assistance Grant Program in the amount of \$11,483.00.
- 8.2 Mya Toon- Vote on Third Amendment to Agreement with Oasis Management Services to extend the term for an additional year or until December 31, 2021.
- 8.3 Mya Toon- Vote on Resolution 2020-20 for the disposal of surplus property in excess of \$1,000.
- 8.4 Mya Toon- Vote on 2-year Victim/Witness Services grant application to PCCD in the amount of \$260,343.00.
- 8.5 Mya Toon- Vote on FY 20-21 Radiation Emergency Response Fund Grant Agreement with PEMA in the amount of \$5,876.00.
- 8.6 Mya Toon- Vote on Agreement with Emergent Broadcasting Company, LLC to program, manage, operate and provide close captioning services for Channel 75.
- 8.7 Mya Toon- Vote on Second Amendment to Agreement with Kourt Security Partners, LLC. d/b/a Select Security to extend project completion date to December 31, 2020.
- 8.8 Mya Toon- Vote on 3-year Lease Agreement with the Lycoming County Housing Authority for MDJ Frey in the amount of \$2,877.00.
- 8.9 Tiffany Krajewski- Resolution 2020-17 to adjust the fee schedule for the Subdivision and Land Development Ordinance.
- 8.10 Tiffany Krajewski- Resolution 2020-18 to adjust the zoning partner fee schedule for the Lycoming County Zoning Ordinance Partnership.
- 8.11 Kristin McLaughlin- Vote on FFY 2018 CDBG Cooperation Agreement with the Borough of Montoursville for the reconstruction of curb cuts and handicap ramps throughout the Borough of Montoursville in the amount of \$78,733.00.
- 8.12 Kristin McLaughlin- Vote on Fair Housing Resolution 2020-21 for CDBG Program.
- 8.13 Kristin McLaughlin- Vote on Resolution 2020-22 to authorize the submission of a grant application to the Department of Community Development for the Community Development Block Grant Coronavirus grant program.

- 8.14 Mark Egly- Vote on Agreement with Diakon Family Life Services for outpatient mental health assessment and treatment services.
- 8.15 Mark Egly- Vote on Agreement with Crossroads Counseling, Inc. for outpatient mental health assessment and treatment services.
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- 8.17 Mark Egly- Vote on Agreement with Crossroads Counseling, Inc. for outpatient mental health assessment and treatment services.
- 8.18 Mark Egly- Vote of Agreement with UPMC Susquehanna Home Care and Hospice for Nurse Family Partnership Program services.
- 8.19 Mark Egly- Vote on Agreement with Geisinger Clinic for the Child Advocacy Center of the Central Susquehanna Valley to provide forensic child abuse interviews.
- 8.20 Mark Egly- Vote on Agreement with Susquehanna Valley CASA – Voices for Children for child advocate services to dependent children.
- 8.21 Mark Egly- Vote on Agreement with John P. Pietrovito, Attorney at Law to serve as solicitor for Lycoming County Children and Youth Services.
- 8.22 Mark Egly- Vote on Agreement with Taylor Mullholand, Esq. to provide Substitute Guardian Ad Litem services.
- 8.23 Mark Egly- Vote on Agreement with Patricia A. Shipman, Esq. to provide Substitute Guardian Ad Litem services.
- 8.24 Matthew McDermott- KOZ Extension at timber run industrial park
- 8.25 Nicki Gottschall- Vote on County contribution for active military duty for Jonathan Rachael in the amount of \$ 2,356.00.
- 8.26 Nicki Gottschall- The Retirement Board voted on August 20, 2020 to recommend to the Board of Commissioners setting up a standing monthly payment to the Retirement Fund of 1/12th of the ADEC (Actuarially Determined Employer Contribution) starting 01/01/2021.
- 8.27 Nicki Gottschall- Payment of 2020 ADEC discussion.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 27, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.