

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, JULY 7, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 BID OPENING
NONE

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

2.1 *Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1 Accounts payable cash requirement report through July 22, 2020 for payment on July 8, 2020 in the amount of \$3,037,074.45.

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report

3.1.1 Information Services- Support Services- Reclassify one (1) FT Assistant Printer, Paygrades 3 / 4 to Clerk III 1 Floater, Paygrade 4.

4.0 PERSONNEL ACTIONS

4.1 Roxanne Grieco – Approve the following personnel actions:

4.1.1 Juvenile Probation- David A. Goodwin, Full-Time replacement Chief Juvenile Probation Officer, Paygrade 12, salary of \$72,000.00. Effective: 7/27/20.

4.2 Approve HR Activity report for the month of June 2020.

***A recurring agenda item that requires action each Tuesday.**

An agenda item that requires action on Tuesday.

5.0 SALARY BOARD ACTIONS

- 5.1 Roxanne Grieco – Approve update to Salary Schedule:
Information Services- Support Services- Reclassify one (1) FT Assistant Printer,
Paygrades 3 / 4 to Clerk III 1 Floater, Paygrade 4.

6.0 REPORTS/INFORMATION ITEMS

- 6.1 Thursday we will be recognizing Ed Robbins for his Retirement 05/19/1986 –
07/10/2020.
- 6.2 Jenny Piccano- Discuss Community Development Block Grant - CARES ACT
(CV) Application Preparation Schedule for Federal Fiscal Year 2020.

7.0 ACTION ITEMS

- 7.1 Mya Toon– Vote on awarding the bid for food products to Feesers, Inc., Sysco
Central Pennsylvania, and Keyco Distributors, Inc.
- 7.2 Mya Toon- Vote on submission of Coronavirus Emergency Supplemental Relief
grant application to the Pennsylvania Commission on Crime and Delinquency to
support local law enforcement's efforts to prevent, prepare for, and respond to the
coronavirus in the amount of \$87,771.00.
- 7.3 Mya Toon – Vote on the purchase renewal of CAD system software with Logistic
System Inc. in the amount of \$47,247.68.
- 7.4 Jason Yorks - Vote on Change Order #4 with R&L Development Company and
Barton & Loguidice, D.P.C. for Field 12 Construction amount of \$171,852.00.
- 7.5 Jason Yorks- Vote on the purchase of (2) new commercial mowers from Cub
Cadet for in the amount of \$33,598.00..
- 7.6 Ed Robbins- Vote on Agreement with Diakon Family Life Services to provide
Specialized In-Home Treatment (SPIN) program services for juvenile probation
- 7.7 Ed McCoy- Vote on furniture purchase for Adult Probation Office with Supply
Source in the amount of \$89,225.90.
- 7.8 Forrest Lehman- Vote on Agreement with David A. Smith Printing, Inc to provide
absentee and mail-in ballot production and fulfillment for Voter Services in the
amount of \$1.50 per voter plus first-class pre-sort postage.
- 7.9 Jenny Piccano- Vote on Resolution 2020-15 designating Josh Billings to act as
the Technical Coordinator and execute the Technical Coordinator Omnibus
Certificate for the Sylvan Dell Project.

***A recurring agenda item that requires action each Tuesday.**

An agenda item that requires action on Tuesday.

7.10 Sheriff Lusk- Vote on Resolution 2020-16 authorizing an emergency purchase of equipment for law enforcement personnel

8.0 BOARD OF ASSESSMENT REVISIONS

None

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Thursday, July 9, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

***A recurring agenda item that requires action each Tuesday.**

An agenda item that requires action on Tuesday.