

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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LYCOMING COUNTY BOARD OF COMMISSIONERS

Meeting Agenda

Tuesday, December 15, 2020

10:00 A.M.

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENING

Nick Gottschall- Small Local Bridge Inspection Program

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

Nicki Gottschall – Approve the following cash requirement report(s):

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through December 31, 2020 for payment December 16, 2020 in the amount of \$2,900,206.55.

4.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel action(s):

- 4.1 Information Services – Jason A. Clarke, Full-Time Replacement, Senior Network Engineer, Paygrade 9, \$55,000.00. Effective 12/28/20.
- 4.2 Information Services – Hallie M. Mull, Full-Time Replacement, Network Engineer, Paygrade 8, \$41,000.00. Effective 12/28/20.
- 4.3 Sheriff- Lee M. Zimmerman, Full-Time Replacement, Deputy Sheriff, Paygrade DS, \$18.34/ Hourly. Effective 1/4/21.
- 4.4 Public Defender- Elizabeth McCray, Full-Time Reclassification, Paralegal, Paygrade 7, \$18.08/Hourly. Effective 12/13/20.

- 4.5 Courts- Janine Haughton, Full-Time Reclassification, Law Clerk II, Paygrade 11, \$50,548.35. Effective 12/13/20.

5.0 TDA ACTION

Roxanne Grieco – Approve update to the TDA Report:

5.1 Information Services

- Reclassify one (1) PC Technician, Paygrades 7/8 to Network Engineer Paygrades 8/9.

Recess Commissioners' Public Meeting

6.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to the following salary schedule(s):

- 6.1 Information Services: Reclassify one (1) PC Technician, Paygrades 7/8 to Network Engineer Paygrades 8/9.

- 6.2 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

7.0 REPORTS/INFORMATION ITEMS

- 7.1 Acknowledge the County will be requesting bids for bread products.
- 7.2 Acknowledge the County will be requesting bids for the purchase of golf carts for the Lycoming County White Deer Golf Course.
- 7.3 Acknowledge the County will rebid the Transfer Station Belt and Chute Upgrade Project.

8.0 ACTION ITEMS

- 8.1 Mya Toon/Christopher Ebner- Vote on the submission of a County Criminal Justice Advisory Board Technical Assistance and Training Grant to PCCD in the amount of \$1500.00.
- 8.2 Steve Simms/Jason Yorks - Vote on Amendment to Agreement with Atlas Copco Compressors, LLC to extend the Agreement for a 5-year term.
- 8.3 Jenny Picciano- Vote on 2020 PHARE Grant Agreement with the Pennsylvania Housing Finance Agency in the amount of \$990,000.00.
- 8.4 Shannon Rossman- Vote on Agreement with Delta Development Group, Inc. to provide development and planning services for 2021 in the amount of \$150,000.00.

- 8.5 Mark Anderson- Vote on Amendment to Agreement with Palmetto Posting, Inc. to renew the Agreement for an additional year or until December 31, 2021.
- 8.6 Beth Baylor- Vote on Amendment to Agreement with Sullivan for emergency dispatch services in the amount of \$24,950/quarterly.
- 8.7 Leslie Kilpatrick- Vote on Amendment to Agreement with Windstream Enterprise for internet service in the amount of \$950/month.
- 8.8 Forrest Lehman- Vote on Increased Pay for Poll Workers.
- 8.9 Scott Williams- Vote Resolution 2020-40 to authorize and certify the Board of Commissioners to execute the Master Agreement with PennDOT to provide transportation planning services.
- 8.10 Scott Williams- Vote on Resolution 2020-41 authorizing Commissioner Metzger to sign PIB Loan Agreement.
- 8.11 Matthew McDermott- Vote on City of Williamsport Resolution.
- 8.12 Jenny Picciano- Vote on TLC Master Leasing.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday December 22, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.