

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
TUESDAY, October 27, 2020
10:00 A.M.**

AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

2.0 BID OPENINGS

- 2.1 Nicki Gottschall- Kitchen Hood Fire System

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT

- 3.1 Nicki Gottschall- Accounts Payable Cash Requirements Report through November 4, 2020 for payment October 28, 2020 in the amount of \$1,576,509.17.

4.0 TDA ACTION

Roxanne Grieco – Approve update to the TDA Report:

- 4.1 DPS- Change Emergency Management Specialist- Planning paygrades 8/9 to paygrades 7/8.

5.0 PERSONNEL ACTIONS

Roxanne Grieco – Approve the following personnel actions:

- 5.1 Prison- Olivia K. Fisher, Full-Time Replacement, Bail Release Officer Paygrade 8, \$19.81/ Hourly. Effective 11/9/20.
- 5.2 Adult Probation- Kerry A. Bennett, Full-Time Replacement/Promotion, Clerk IV, Paygrade 5, \$19.65/Hourly. Effective 11/01/20.
- 5.3 Prison- Darin L. Thomas, Full-Time Replacement Correctional Officer Relief, Paygrade CO1, \$17.23/Hourly. Effective 11/08/20.
- 5.4 Prison- Collin J. Grimm Full-Time Replacement Correctional Officer Relief, Paygrade CO1, \$17.23/ Hourly. Effective 11/08/20.

Recess Commissioners' Public Meeting

6.0 SALARY BOARD ACTIONS

Roxanne Grieco – Approve update to Salary Schedule:

- 6.1 Convene Salary Board Actions
- 6.2 DPS- Change Emergency Management Specialist- Planning paygrades 8/9 to paygrades 7/8.
- 6.3 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

7.0 REPORTS/INFORMATION ITEMS- None

8.0 ACTION ITEMS

- 8.1 Roxanne Grieco- Revision to County Policy 401 County Pay Plans, page 1 of 5.
 - Incorporating Part-time language bullet #3 & #5
 - Incorporating Collective Bargaining Unit language bullet #6.
- 8.2 Wendy Hastings- Vote on funding reduction change order to the Department of Health Grant in the amount of \$245,160.00.
- 8.3 Jason Yorks- Vote on Amendment to Agreement with Professional Petroleum to update labor rates.

- 8.4 Jason Yorks- Vote on Agreement with Verizon Connect NWF Inc. for vehicle subscription services in the amount of \$2828.20/monthly.
- 8.5 Mark Egly- Vote on Agreement with Merakey Pennsylvania for foster care services in the amount of Per diems ranging from \$29.29/day to \$132.91/day.
- 8.6 Mark Egly- Vote on Agreement with Merakey Pennsylvania for foster care services in the amount of Per diems ranging from \$29.29day to \$170.86/day.
- 8.7 Mark Egly- Vote on Agreement with Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation services (\$43,200), Youth Workforce Development/Employment (YES) services (\$205,000) and STEPPing Stones program services (\$6,500) not to exceed \$254,700.
- 8.8 Mark Egly- Vote on Agreement with West Branch Drug and Alcohol Abuse Commission for the provision of the Strengthening Families Program services not to exceed \$20,000.00.
- 8.9 Mark Egly- Vote on Human Services Development Fund Agreement with Favors Forward for Information and Referral Services in the amount of \$3000.00.

9.0 COMMISSIONER COMMENT

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday November 10, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701. **There are no meetings on October 29, November 3 and November 5, 2020.**