

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary

Telephone (570) 320-2124
Fax (570) 320-2127



COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY July 21, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS Prayer and Pledge was led by Mr. Metzger

- 1.1 Convene Commissioners' Meeting
- 1.2 Public Comment (Agenda Items Only) **None**

2.0 BID OPENING

Electronic Recycling

3.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

- 3.1 *Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s): **Mr. Mirabito moved to approve. Mr. Metzger 2nd. Approved 2-0.**

- 3.1.1 Accounts payable cash Requirements Report through August 5, 2020 for payment July 22, 2020 in the amount of \$3,181,404.77.

4.0 TDA ACTIONS None

5.0 PERSONNEL ACTIONS

5.1 Roxanne Grieco – Approve the following personnel actions: **Mr. Mirabito moved to approve. Mr. Metzger 2nd. Approved 2-0.**

5.1.1 Planning & Community Development- Austin Daily, Full-Time -
Administrative Change- Transportation Planner, Paygrade 8, salary of
\$41,821.65. Effective: 7/26/20.

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

7.1 Thursday we will be recognizing 30th Anniversary of the ADA. Several
Organizations will be present.

7.2 Thursday we will recognize Pretrial, Probation, and Parole Supervision Week
July 19-25 (PPPS).

8.0 ACTION ITEMS

8.1 Mya Toon- Vote on Amendment to Agreement with Palmetto Posting, Inc to
retroactively extend the term from January 1, 2019, until December 31, 2020,
under the same terms and conditions. **Mr. Mirabito moved to approve. Mr.
Metzger 2nd. Approved 2-0.**

8.2 Jennifer McConnell– Vote on Intermediate Punishment Grant application to
PCCD. **Mr. Mirabito moved to approve. Mr. Metzger 2nd. Approved 2-0.**

8.3 John Lavelle - Vote on award RFP for Hazard Mitigation Plan Upgrade Project to
Michael Baker International in the amount of \$56,688.54.

8.4 Leslie Kilpatrick- Vote on the purchase of an envelope pressure sealer/folder for
the Printshop from Postage Pros Plus in the amount of \$11,995.00. **Mr. Mirabito
moved to approve. Mr. Metzger 2nd. Approved 2-0.**

8.5 Scott Williams- Vote on Subrecipient agreement with the City of Williamsport
for River Valley Transit to perform transit planning tasks associated with the
WATS transportation planning grant in the amount of \$103,000.00. **Mr. Mirabito
moved to approve. Mr. Metzger 2nd. Approved 2-0.**

8.6 Kristin McLaughlin- Vote on Amendment 2 to Cooperative Agreement with Montoursville Borough to extend the termination date from February 1, 2020, to November 20, 2020. **Mr. Mirabito moved to approve. Mr. Metzger 2nd. Approved 2-0.**

8.7 Kristin McLaughlin- Discuss FFY20 CDBG-CV Project Selection and Finalization.

8.8 Jason Yorks- Vote on Agreement with Dyeco, Inc. to provide preventative and scheduled maintenance on the County' owned and/or leased equipment at Resource Management Services.

9.0 BOARD OF ASSESSMENT REVISIONS
None

10.0 **COMMISSIONER COMMENT: Mr. Metzger wanted to say thank you to everyone involved with the event that took place on Saturday with law enforcement. Preparations were extremely impressive. Mr. Mirabito made comments in regards to Eagle Scout program and how lucky we are to have such a program. He encourages everyone to read about John L. Lewis.**

11.0 **PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman, Jersey Shore- Commented in regards to Live Streaming of our meetings. He wants to see us continue live streaming both Tuesday and Thursday meetings with closed captioning.

Bill Fenderson, Linden- Suggests the Public meetings have a little more order. He believes there is a time and place for certain things/topics. He would like to donate 10 boxes of masks to the Commissioners' office.

12.0 **NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, July 23, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

******Please refer to video recording of meeting
for more detailed information.**

<https://www.youtube.com/c/LycomingCountyGovernment/videos>