

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA  
TUESDAY, JANUARY 14, 2020  
10:00 A.M.**

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 BID OPENING**

None

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT**

2.1 \*Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1 Accounts payable cash requirement through January 22, 2020 for payment on January 15, 2020, is \$1,178,068.19.

**3.0 EMPLOYEE SERVICE AWARDS**

NONE

**4.0 TDA ACTIONS**

NONE

**5.0 PERSONNEL ACTIONS**

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 DPS-EMA- Nicole West- Full time replacement as EMA Administrative Assistant. Paygrade 6. \$16.59/hourly. Effective 1/27/20.

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

5.1.2 District Attorney- New Position as Part time Assistant County Detective- not to exceed 1000 hours annually. Paygrade DAD. \$23.09/ hourly. Effective 1/21/20.

5.1.3 District Attorney- New Position as Part time Assistant County Detective- not to exceed 1000 hours annually. Paygrade DAD. \$23.09/ hourly. Effective 1/21/20.

## **6.0 SALARY BOARD ACTIONS**

NONE

## **7.0 REPORTS/INFORMATION ITEMS**

7.1 Jason Yorks - ITB for Rental Equipment.

7.2 Jason Yorks - ITB for Gregg Township MA Leachte Force Main

## **8.0 ACTION ITEMS**

8.1 Mya Toon – Savin Maintenance and Service Agreement w/ the Pennsylvania District Attorneys Institute -Rights to Victims regarding Victim Notification

8.2 Mya Toon - Inmate Housing Agreement w/ Clinton County. \$70.00 per Prisoner Per Day.

8.3 Jerry Kennedy - Quote with CDW-G for proof point email security services in the amount of \$15,146.25.

8.4 John Lavelle - Amendment w/ Larson Design Group, Inc. - Engineering Services for Lycoming County Bridge No. 106. Extend Completion Date.

8.5 Scott Konkle - Agreement w/ KOVA Corporation - Three years Maintenance and Support for Verint Audiolog logger recorder and ancillary equipment. \$18,311.00 Annually / \$54,933.00 Total.

8.6 Ken George- Purchase of Supplies for Maintenance from APR Supply Co.in the amount of \$11,983.00.

8.7 Director McDermott- Subordination Agreement

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

**9.0 BOARD OF ASSESSMENT REVISIONS**  
None

**10.0 COMMISSIONER COMMENT**

**11.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next public meeting will be held on Thursday, January 16, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**