

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

LYCOMING COUNTY BOARD OF COMMISSIONERS PUBLIC MEETING AGENDA THURSDAY, MARCH 12, 2020 10:00 A.M.

- 1.0 OPERATIONS Mr. Metzger opened with Prayer and Pledge of Allegiance.**
- 1.1 Opening Prayer
 - 1.2 Pledge of Allegiance
 - 1.3 Convene Commissioners' Meeting
 - 1.4 Approve the Minutes of the Previous Meeting **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
 - 1.5 Public Comment (Agenda Items Only) **None**
- 2.0 AWARDS**
- 2.1 Proclamation to proclaim MS Awareness week. **Mr. Mirabito Presented the Proclamation.**
 - 2.2 Proclamation to proclaim the month of March as Procurement Month. **Mr. Mussare presented the Proclamation.**
- 3.0 TDA ACTIONS**
- None
- 4.0 PERSONNEL ACTIONS**
- Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. All are approved 3-0.**
- 4.1 Roxanne Grieco – Approve Personnel Action Report
 - 4.1.1 RMS- Brian R Hillis, Fulltime replacement Resource Recovery Truck Driver, Paygrade 6, \$ 17.007239 per hour. Effective: 3/22/20.
 - 4.1.2 Maintenance-Paul O Turner, Fulltime replacement Custodial Worker, Paygrade 2, \$11.79 per hour. Effective: 3/23/20.

- 4.1.3 Adult Probation-Katie L Pratt, Fulltime replacement Adult Probation Officer, Paygrade APO \$21.95 per hour. Effective: 3/16/20.
- 4.1.4 Conservation District-Nell V Barbour, Part-time West Nile Virus Technician, Paygrade 7, \$16.83 per hour. Not to exceed 1000 hours annually. Effective: 4/6/20.
- 4.1.5 Courts- Patricia Walters, Fulltime replacement Clerk III, Paygrade 4, \$19.15 per hour. Effective: 3/15/20.

5.0 SALARY BOARD ACTIONS

None

6.0 REPORTS/INFORMATION ITEMS

- 6.1 Mya Toon- RFP for Re-Entry Program Coordinator.
- 6.2 Director Hutchins- COVID-19 Information Update.

7.0 ACTION ITEMS

- 7.1 Mya Toon- Rental Agreement with Golf Cart Services, Inc. for the lease of (24) golf carts in the amount of \$17,265.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.2 Mya Toon- Agreement with CDI BTM to replace the Adult Probation Records Management System with BTM Software Solutions in the amount of \$9,350.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.3 Mya Toon- 3-Year License Agreement with Environmental Systems Research Institute, Inc. for GIS Software. In the amount of \$185,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.4 Mya Toon- Approve Act 13 Legacy Agreement with the Lycoming County Softball Association for the Elm Park Improvement Project in the amount of \$50,000. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.0 BOARD OF ASSESSMENT REVISIONS

None

9.0 COMMISSIONER COMMENT Mr. Mirabito commented on the NACO conference. They learned a lot and believe the knowledge they gained helps make the County better.

10.0 PUBLIC COMMENT – Todd Lauer, Jersey Shore. (Comments can be found on Video)

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next scheduled work session is on Tuesday, March 17, 2020. The next public meeting will be held on Thursday, March 17, 2020. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/watch?v=1EjwnqPAMhY>