

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, JANUARY 30, 2020  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
  - 1.5.1 Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**2.0 EMPLOYEE SERVICE AWARDS**

Paula Young 10 Service Pin & PEMA Professional Certification

**3.0 TDA ACTIONS**

- 3.1 Roxanne Grieco- Approve update to the TDA Report
  - 3.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.

**4.0 PERSONNEL ACTIONS**

- 4.1 Roxanne Grieco – Approve the following personnel actions:
  - 4.1.1 DPS: Communications, Garrett McKinney, Full-Time, Coordinator/GIS Specialist, Paygrade 8, \$41,118.42. Effective 2/10/20.
  - 4.1.2 District Attorney: Full-Time, Replacement Assistant County Detective, Paygrade AD, \$23.09/hourly. Effective 2/10/20.

## **5.0 SALARY BOARD ACTIONS**

- 5.1 Roxanne Grieco – Approve update to Salary Schedule Effective 12/1/2019.
  - 5.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.
  - 5.1.2 Appoint Special County Detectives to participate in the Roving DUI Patrols for the 24- month period January 1, 2020 through December 31, 2021.
- 5.2 Adjourn Salary Board

*Reconvene Commissioners Meeting*

## **6.0 REPORTS/INFORMATION ITEMS**

- 6.1 Jersey Shore FBLA Club receiving FBLA Proclamation
- 6.2 National Coroner and Medicolegal Death Investigator week- Proclamation
- 6.3 Mya Toon – Invitation to Bid Food Products

## **7.0 ACTION ITEMS**

- 7.1 Chelsea Blair- Agreement with Wood Environment & Infrastructure Solutions, Inc. for construction oversight and inspection services for the rehabilitation and replacement of relief wells project amount of \$273,531.00.
- 7.2 Jerry Kennedy – Purchase request with Central Square Technologies for 2020 annual software maintenance agreement renewal for eFinance Plus.
- 7.3 Jason Yorks - Agreement with West Physics Consulting, LLC to support the existing radiation monitoring program for LCRMS.
- 7.4 Jason Yorks- Amendment Number 3 to the Agreement with Highway Equipment & Supply Company Inc. for service and repairs.
- 7.5 Jason Yorks- Purchase Request with Susquehanna Motor Company Inc. for LCRMS repair of 2013 Mack CHU613 Semi Truck Tractor in the amount of \$11,636.91.

## **8.0 BOARD OF ASSESSMENT REVISIONS**

- 8.1 Brooke Wright – Approve Real Estate Refunds:
  - 15-309-207 – David & Mary Moore - \$22.23
  - 40-003-218 – MS Realty LLC - \$136.29
  - 40-003-220 – MS Realty LLC - \$4.55
- 8.2 Brooke Wright – Approve Real Estate Exonerations: Please see attached list.

## **9.0 COMMISSIONER COMMENT**

## **10.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more

than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**11.0 NEXT SCHEDULED MEETING**

The next scheduled work session is on Tuesday, February 4, 2020. The next public meeting will be held on Thursday, February 6, 2020. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**12.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING**