

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
TUESDAY May 12, 2020
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)
- 1.6 Bid Openings – None
- 1.7 Cash Requirements Report- None

2.0 AWARDS

- 2.1 Special Recognition – Veteran Affairs Office
- 2.2 National Accounting Day: May 11th
- 2.3 Peace Officer Memorial Day: May 15th

3.0 TDA ACTIONS

- 3.1 Roxanne Grieco – Approve update to the TDA Report
 - 3.1.1 Domestic Relations – Removal of Law Clerk (Temporary) position- Paygrade 8.

4.0 PERSONNEL ACTIONS

4.1 Roxanne Grieco – Approve Personnel Action Report

4.1.1 District Attorney – Jennifer L. Conners – as a full time replacement Paralegal Paygrade 7 – \$18.08 per hour effective 5/21/20.

4.1.2 Juvenile Probation- Robin Kaiser- as Full time promotion/replacement Clerk IV Paygrade 5- \$15.73 per hour effective 5/17/20.

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

5.1 Convene Salary Board

5.2 Roxanne Grieco – Approve update to salary schedule.

5.2.1 Domestic Relations – Removal of Law Clerk (Temporary) position- Paygrade 8.

5.3 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

6.1 Mya Toon- RFP for Lycoming County Multi-Jurisdictional Multi-Hazard Mitigation Plan.

7.0 ACTION ITEMS

7.1 Mya Toon – Approve the purchase of an envelope opener from Quadiant to open the underdetermined amount of mail-in ballots for Voter Services due to COVID-19 in the amount of \$16,343 for equipment & software and \$2,346 annual maintenance costs.

7.2 Ed Robbins – Agreement with Erie County Children and Youth Services to provide child welfare services for juvenile probation.

7.3 Jerry Kennedy- Approve 1-year VMware and VMware Airwatch Workspace ONE Support Renewal in the amount of \$31,934.00.

Recess Commissioners' Public Meeting

8.0 BOARD OF ASSESSMENT REVISIONS

8.1 Convene Board of Assessment Revision

8.2 Brooke Wright – Real Estate Refunds

7.2.1 12-332-145.C – Robert & Shawn Phelan - \$154.88

7.2.2 20-001-613 – Deparasis LLC - \$709.94

8.3 Adjourn Board of Assessment Revision

9.0 PUBLIC HEARING COUNTY ZONING AMENDMENT

9.1 Convene Public Hearing for County Zoning Ordinance Amendment

9.1.1 Tom Krajewski – Give summary of Hunting Preserve Zoning Amendment

9.1.2 Accept any public comment

9.2 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

10.0 COMMISSIONER COMMENT

11.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The **next scheduled meeting is on Tuesday, May 19, 2020**. We will not hold a public meeting on Thursday, May 14, 2020. Meetings begin at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

13.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING