

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
TUESDAY July 7, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Solicitor Smith**

- 1.0 Public Comment of agenda Items only**
Todd Lauer- Jersey Shore, Had questions about item 7.10.

William Fenderson- Woodward Township, commented on wearing masks at voting locations.

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

- 2.1 *Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- 2.1.1 Accounts payable cash requirement report through July 22, 2020 for payment on July 8, 2020 in the amount of \$3,037,074.45.**

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report

3.1.1 Information Services- Support Services- Reclassify one (1) FT Assistant Printer, Paygrades 3 / 4 to Clerk III 1 Floater, Paygrade 4.

4.0 PERSONNEL ACTIONS

4.1 Roxanne Grieco – Approve the following personnel actions:

4.1.1 Juvenile Probation- David A. Goodwin, Full-Time replacement Chief Juvenile Probation Officer, Paygrade 12, salary of \$72,000.00. Effective: 7/27/20.

4.2 Approve HR Activity report for the month of June 2020.

5.0 SALARY BOARD ACTIONS

5.1 Roxanne Grieco – Approve update to Salary Schedule:

Information Services- Support Services- Reclassify one (1) FT Assistant Printer, Paygrades 3 / 4 to Clerk III 1 Floater, Paygrade 4.

6.0 REPORTS/INFORMATION ITEMS

6.1 Thursday we will be recognizing Ed Robbins for his Retirement 05/19/1986 – 07/10/2020.

6.2 Jenny Piccano- Discuss Community Development Block Grant - CARES ACT (CV) Application Preparation Schedule for Federal Fiscal Year 2020.

7.0 ACTION ITEMS

7.1 Mya Toon– Vote on awarding the bid for food products to Feesers, Inc., Sysco Central Pennsylvania, and Keyco Distributors, Inc.

- 7.2 Mya Toon- Vote on submission of Coronavirus Emergency Supplemental Relief grant application to the Pennsylvania Commission on Crime and Delinquency to support local law enforcement's efforts to prevent, prepare for, and respond to the coronavirus in the amount of \$87,771.00.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.3 Michael Holdren /Mya Toon – Vote on the purchase renewal of CAD system software with Logistic System Inc. in the amount of \$47,247.68.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.4 Jason Yorks - Vote on Change Order #4 with R&L Development Company and Barton & Loguidice, D.P.C. for Field 12 Construction amount of \$171,852.00.
- 7.5 Jason Yorks- Vote on the purchase of (2) new commercial mowers from Cub Cadet for in the amount of \$33,598.00..
- 7.6 Ed Robbins- Vote on Agreement with Diakon Family Life Services to provide Specialized In-Home Treatment (SPIN) program services for juvenile probation
- 7.7 Ed McCoy- Vote on furniture purchase for Adult Probation Office with Supply Source in the amount of \$89,225.90.
- 7.8 Forrest Lehman- Vote on Agreement with David A. Smith Printing, Inc to provide absentee and mail-in ballot production and fulfillment for Voter Services in the amount of \$1.50 per voter plus first-class pre-sort postage.
Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.
- 7.9 Jenny Piccano- Vote on Resolution 2020-15 designating Josh Billings to act as the Technical Coordinator and execute the Technical Coordinator Omnibus Certificate for the Sylvan Dell Project.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.10 Sheriff Lusk- Vote on Resolution 2020-16 authorizing an emergency purchase of equipment for law enforcement personnel
Mr. Mussare moved to approve. Mr. Metzger 2nd the motion. Mr. Mirabito Opposed. Approved 2-1.

8.0 BOARD OF ASSESSMENT REVISIONS

None

9.0 COMMISSIONER COMMENT:
NONE

10.0 PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman- Jersey Shore, Asking questions about Jury Duty and what precautions are being made for those that have to report to Jury Duty. He also stated he supports police and asked about upcoming protests and how the Sheriff will handle it.

William Fenderson- Woodward Township, Feels a lot of the problem could be communication. He believes this should be a community effort for Police protection. He said, we need people to understand and we need coordination between all surrounding areas.

Todd Lauer- Jersey Shore, had additional comments in regards to the most dangerous jobs and law enforcement being dangerous. He is a self-employed I individual with a Logging company. He read information that states Logging is the #1 most dangerous job. 31X more dangerous than the average job.

11.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Thursday, July 9, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****This meeting was not recorded**