

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
TUESDAY JUNE 16, 2020  
10:00 A.M.**

**Present:**

**Commissioner Metzger  
Commissioner Mussare  
Commissioner Mirabito  
Director McDermott  
Solicitor Wiley**

- 1.0 OPERATIONS Mr. Metzger led the opening prayer and Pledge of Allegiance.**  
1.1 Opening Prayer  
1.2 Pledge of Allegiance  
1.3 Convene Commissioners' Meeting  
1.4 Approve the Minutes of the Previous Meeting **Mr. Mussare moved to approve. Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0.**  
1.5 Public Comment (Agenda Items Only) **Please refer to the YouTube page to view Public Comments on agenda Items.**
- 2.0 Bid Openings None**
- 3.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT- None**
- 4.0 TDA ACTIONS -None**

## 5.0 **PERSONNEL ACTIONS**

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Information Services: Jerry L. Kennedy, Jr., as Full-Time Replacement/Promotion Director of Information Services. Paygrade 13, Salary of \$89,800.44. Effective 6/14/20.

5.1.2 Juvenile Probation: Courtney E. English, as Full-Time Replacement/Promotion Clerk III, Paygrade 4, Salary \$15.20/Hour. Effective 6/28/20.

## 6.0 **SALARY BOARD ACTIONS** - *None*

## 7.0 **REPORTS/INFORMATION ITEMS**

7.1 Re-Bid for Bread Products

7.2 Proclamation to recognize Waste and Recycling Workers Week: June 15-19.

7.3 Employee Service Pins.

Caleb Blank 5/3/10 Prison 10 yrs

Sara Fogleman 6/7/10 DA 10 yrs

## 8.0 **ACTION ITEMS**

8.1 Mya Toon- Approve donation agreement with the Williamsport/Lycoming Chamber of Commerce to support round 2 of the Lycoming County Small Business Relief Fund Grant and Loan Program in the amount of \$150,000.00.

**Mr. Mirabito moved to approve. Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

- 8.2 Ed Robbins- Approve Agreement with Northampton County to provide child welfare services for juvenile probation. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.3 Jason Yorks- Approve the purchase of a new hay baler from Rovendale Ag & Barn Inc. in the amount of \$27,194.75. **Mr. Mussare moved to TABLE. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 8.4 Jason Yorks- Approve Access Agreement with Gregg Township Municipal Authority to obtain site access to complete a portion of the force main construction project. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.5 Shannon Rossman- Approve Agreement between the Department of Army to provide technical assistance for a floodplain management study in the amount of \$80,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.6 Kristin McLaughlin- Approve Amendment 2 to Cooperative Agreement with Jersey Shore Borough to extend the termination date from January 31, 2020, to November 30, 2020. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.7 Kristin McLaughlin - Approve Amendment 1 to CDBG FFY18 Professional & Administrative Services Agreement with SEDA-COG in the amount of \$102,440.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.8 Kristin McLaughlin Approve Professional & Administrative Services Agreement with SEDA-COG for CDBG FFY2019 in the amount of \$124,060.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.9 Kristin McLaughlin- Approve Amendment 1 to Cooperative Agreement with STEP, Inc. to extend the termination date from May 1, 2020, to November 30, 2020 **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

- 8.10 Kristin McLaughlin - Approve Amendment 2 to Cooperative Agreement with West Branch Regional Authority to extend the termination date from December 31, 2019, to November 30, 2020. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.11 Kristin McLaughlin - Approve and accept CDBG /HOME Investment Partnership Procurement Policy. **Mr. Mussare moved to TABLE. Mr. Mirabito 2nd the motion. Approved 3-0**
- 8.12 Mark Egly- Approve Agreement with Children's Choice, Inc. for foster care services, Per diems ranging from \$38.74/day to \$94.14/day. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**
- 8.13 Mark Egly - Approve Bruce Anderson, M.A. Licensed Psychologist to provide mental health services to Lycoming County Children and Youth Services not to exceed \$15,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**
- 8.14 Mark Egly- Approve Dr. Russell Gombosi, M.D. to serve as medical consultant to Lycoming County Children and Youth Services for the period July 1, 2020 through June 30, 2021 \$75.00/hour not to exceed \$15,000. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**
- 8.15 Mark Egly - Approve Angela C. Lovecchio, Attorney at Law to provide Guardian Ad Litem Services to children petitioned before the court in the amount of \$3700.00/ month. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**
- 8.16 Mark Egly - Approve Trisha Hoover Jasper, Esq. to provide Substitute Guardian Ad Litem services in the amount of \$75.00 per hour. **Mr. Mussare moved to TABLE. Mr. Mirabito 2nd the motion. Approved 3-0**
- 8.17 Mark Egly- Approve Ironcutter Creative, (Alivia Tagliaferri) to provide various website, social media and foster care recruitment advertising content for Lycoming County Children and Youth Services for the period March 1, 2020 through December 31, 2020, not to exceed \$12,200.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

**10.0 Commissioner Comment:**  
**Mr. Metzger spoke about Flag Day, Juneteenth and the 245<sup>th</sup> Anniversary of the Army.**  
**Mr. Mirabito made comments in regards to CIL proposal. And also happy with Mr. Metzger's comments about Flag Day.**

**11.0 PUBLIC COMMENT: Please refer to the YouTube page to view Public Comments.**  
**<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>**

**12.0 NEXT SCHEDULED MEETING - No meeting 6/18/20.**  
The next public meeting will be held on Tuesday, June 23, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**13.0 ADJOURN THE COMMISSIONERS' PUBLIC**

**\*\*Please refer to video recording of meeting for more detailed information.**

**<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw/videos>**