

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
Tuesday May 26, 2020
10:00 A.M.

Present:

Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith- Via Phone

LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
TUESDAY May 26, 2020
10:00 A.M.

- 1.0 OPERATIONS Prayer and Pledge of Allegiance led by Mr. Metzger**
- 1.1 Opening Prayer
 - 1.2 Pledge of Allegiance
 - 1.3 Convene Commissioners' Meeting
 - 1.4 Approve the Minutes of the Previous Meeting **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved. 3-0.**
 - 1.5 Public Comment (Agenda Items Only) **None**
 - 1.6 Bid Openings – None

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

2.1 *Nicki Gottschall/Heather Lehman – Approve the following;
Accounts Payable Cash Requirement Report(s): Approve accounts payable cash requirement report through June 3, 2020, for payment on May 27, 2020 upon review and approval by the Commissioners.

3.0 AWARDS

- 3.1 Karl Demi, I.S. Director- Retirement
- 3.2 Proclamation for Mental Health Awareness Month- May
- 3.3 Proclamation to pay Tribute to Poll Workers.

4.0 TDA ACTIONS

None

5.0 PERSONNEL ACTIONS

None

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

Mya Toon- RFP for Lycoming County Multi-Jurisdictional Multi-Hazard Mitigation Plan.

8.0 ACTION ITEMS

- 8.1 Mya Toon – Approve FY 2020/2021 Medical Assistance Transportation Program Grant Agreement and Assurance of Compliance Letter with the Department of Human Services. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 8.2 Mya Toon- Approve Coronavirus Emergency Supplemental Funding (CESF) Program grant application to the U.S. Department of Justice in the amount of \$58,008.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.3 Roxanne Grieco- Update to Policy Number 303. . **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 8.4 Beth Baylor/Mya Toon- Approve purchase with LogiSYS for annual CAD Interface software license, support, and maintenance in the amount of \$22,100. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.5 Beth Baylor/Mya Toon- Approve purchase with Priority Dispatch for fire and police software license, support, and maintenance over a 5-year period in the amount of \$166,539.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.6 Jerry Kennedy- Approve agreement with Melillo Consulting for VMWare License renewal and support in the amount of \$52,420.12. . **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.7 Jason Yorks- Amendment to the Agreement with Green Machine Sales, LLC to update labor and travel rates for maintenance service related to Single Stream Recycling Equipment. . **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.8 Jason Yorks- Amendment to Agreement with Penn Power Group to Update labor and travel rates for maintenance services related to owned and/or rental equipment used at Resource Management Services'. . **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.9 Jason Yorks- Approve purchase of (1) new Mack roll-off truck with accessories from Susquehanna Motor Company, Inc. and approve purchase of body upfit with Eagle Truck Equipment, Inc. to install the outside rail roll-off hoist in the amount of cost for truck and upfit is \$173,393. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.10 Jason Yorks- Approve the purchase of (1) 330 Gallon Tote (3,960 lbs.) of C.S. Control for Carbonate SCA from General Products & Supply, Inc. in the amount of \$10,056.20. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.11 Jason Yorks- Approve invoice for engine repairs to a 2009 Screen Machine Spyder Mobile Screening Plant with Cummins Sales and Service in the amount \$15,363.82 **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.12 Austin Daily- Approve Second Amendment to Agreement with the City of Williamsport for the Rental Rehabilitation Project to extend the term Until June 30, 2020 in the amount of \$200,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.13 Austin Daily- Approve Second Amendment to Agreement with the City of Williamsport for the Historic Property Rehabilitation Program to extend the term until May 31, 2021 in the amount of \$225,000.00. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.14 Shannon Rossman- Approve the following loan documents with West Branch Regional Authority to extend the sewer main along a portion of Route 15 Corridor: Disclosure for Confession of Judgement, Promissory Note, Improvement Guarantee Agreement in the amount of \$1,500,000.00. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

9.0 COMMISSIONER COMMENT: Mr. Mussare commented in regards to Lycoming County still being “Yellow” and it is frustrating. Mr. Mirabito’s comments were in regards to what steps we can take to help Manor Care and the residents stay stay. Mr. Metzger reiterated his comments from the previous Public meeting. We met the metrics and we are still yellow. We are for the people and can be green and do it safe and cautiously.

10.0 PUBLIC COMMENT Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman. Three representatives from the Center for Independent Living spoke to the Commissioners’ about how to help residents at Manor Care in Jersey Shore get relocated. They are requesting \$250,000.00. The Commissioners asked for a plan and the number of people they believe need relocated.

John Shireman- Jersey Shore , Asking that something be done at Manor Care in Jersey Shore. He has lost several friends that were in the facility. He would like the Commissioners and Center for Independent Living to sit down and talk about how they can help the people that are still there.

11.0 NEXT SCHEDULED MEETING The next scheduled meeting is on Tuesday, June 9th, 2020. Meetings begin at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS’ PUBLIC MEETING

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/channel/UCSRDCV2YEbfonPDRfPMnEuw>